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Date: 3rd February 2016

Dear Sir/Madam,

A meeting of the **Health Social Care and Wellbeing Scrutiny Committee** will be held in the **Sirhowy Room, Penallta House, Tredomen, Ystrad Mynach** on **Tuesday, 9th February, 2016** at **5.30 pm** to consider the matters contained in the following agenda.

Yours faithfully,

A handwritten signature in blue ink that reads 'Chris Burns'.

Chris Burns
INTERIM CHIEF EXECUTIVE

A G E N D A

- | | Pages | |
|--|---|--|
| 1 | To receive apologies for absence. | |
| 2 | Declarations of Interest.
Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest (s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers. | |
| To approve and sign the following minutes: - | | |
| 3 | Special Health Social Care and Wellbeing Committee held on the 23rd November 2015 (min nos. 1 - 6). | |

1 - 14

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4 Health Social Care and Wellbeing Committee held on the 1st December 2015 (min nos. 1 - 10).
15 - 20

5 Consideration of any matter referred to this Committee in accordance with the call-in procedure.

6 To receive and consider the following Cabinet Report*: -

Appointment of Public and Agricultural Analysts – 20th January 2016.

**If a member of the Scrutiny Committee wishes for the above Cabinet Report to be brought forward for review at the meeting please contact Amy Dredge, 01443 863100, by 10.00 a.m. on Monday 8th February 2016.*

7 To receive a verbal report from the Cabinet Member(s)

To receive and consider the following Scrutiny reports: -

8 Strategy for Older People in Wales: 'Living Longer Ageing Well' Local Delivery Plan.
21 - 62

9 Budget Monitoring Report (Month 9).
63 - 76

10 Proposal to undertake informal public consultation on the making of a Public Spaces Protection Order relating to Dog Control.
77 - 82

11 To record any requests for an item to be included on the next available agenda.

To receive and note the following information items*: -

12 South East Wales Adoption Service - SEWAS.
83 - 86

**If a Member of the Scrutiny Committee wishes for the above information to be brought forward for discussion at the meeting please contact Amy Dredge, Committee Services Officer, Tel. No. 01443 863100, by 10.00 a.m. on Monday 8th February 2016.*

Circulation:

Councillors: L. Ackerman (Chair), Mrs E.M. Aldworth, A. Angel, Mrs A. Blackman, Mrs P. Cook (Vice Chair), M. Evans, Ms J. Gale, L. Gardiner, C.J. Gordon, G. J. Hughes, L. Jones, A. Lewis, J.A. Pritchard, A. Rees and S. Skivens

Users and Carers: Mr C. Luke, Mrs J. Morgan, Miss L. Price and Mrs M. Veater

Aneurin Bevan Health Board: Mrs B. Bolt (Divisional Director Primary Care and Networks)

And Appropriate Officers



HEALTH SOCIAL CARE AND WELL BEING SCRUTINY COMMITTEE

MINUTES OF THE SPECIAL MEETING HELD AT PENALLTA HOUSE, YSTRAD MYNACH ON MONDAY 23RD NOVEMBER 2015 AT 5.30PM

PRESENT:

Councillor Miss L. Ackerman - Chair
Councillor Mrs P. Cook - Vice-Chair

Councillors:

Mrs E.M. Aldworth, Mrs A. Blackman, M. Evans, Ms J. Gale, C. Gordon, G.J. Hughes,
Miss L. Jones, J.A. Pritchard, A. Rees, S. Skivens

Councillor R. Woodyatt - Cabinet Member for Social Services
Councillor N. George - Cabinet Member for Community and Leisure Services

Together with:

D. Street (Corporate Director Social Services), J. Williams (Assistant Director Adult Services),
G. Jenkins (Assistant Director - Children's Services), R. Hartshorn (Head of Public Protection),
M. Jones (Interim Financial Services Manager), B. Davies (Solicitor), M. Godfrey (Team
Leader - Environmental Health), L. Ross (Senior Environmental Health Officer), C. Peters
(Community Safety Manager), A. Dredge (Committee Services Officer)

Also Present:

Users and Carers: Mr C. Luke, Mrs J.M. Morgan, Mrs M. Veater

Aneurin Bevan Health Board: Mrs B. Bolt, Divisional Director Primary Care and Networks.

1. APOLOGIES

Apologies for absence were received from Councillors A.P. Angel, J. Bevan, L. Gardiner and
A. Lewis and Miss L Price (Users and Carers).

2. DECLARATIONS OF INTEREST - DRAFT SAVINGS PROPOSALS 2016/17

With regards to this report, declarations of interest were received from Councillors
Mrs E.M. Aldworth, Ms L. Ackerman, J. A. Pritchard. A. Rees and R. Woodyatt, Mr C. Luke
and Mrs M. Veater. Details are minuted with the respective items.

Some were personal (which enabled the Member to stay and take part in the discussion and voting thereon) and others were both personal and prejudicial (which required the Member to leave the meeting when the item was discussed). Details are minuted with the respective items.

Clarification was sought with regard to declarations of interest as it was felt that most Members would have some form of interest in these items whether personally, professionally, through a family member or friend. Members were advised that as the items presented were only being discussed in general terms as part of the consultation process they should declare the interest but would not be precluded from taking an active part in the discussions. It is a matter for the individual Member as to whether they wished to declare an interest and leave the meeting.

Further declarations were received during the course of the meeting and are detailed with the respective items.

REPORT OF OFFICERS

Consideration was given to the following report.

3. UPDATED MEDIUM-TERM FINANCIAL PLAN AND DRAFT SAVINGS PROPOSALS FOR 2016/17

Councillor R. Woodyatt declared an interest (in that he has a family member who works in social services). He was advised that as he was attending as the respective Cabinet Member, and as it was a personal and not a prejudicial interest, he would not be required to leave the meeting

Mr D. Street (Corporate Director Social Services) presented the report, which provided Members with an overview of the updated Medium-Term Financial Plan (MTFP) and draft 2016/17 savings proposals that were presented to Cabinet on the 14th October 2015, and summarised the 2016/17 savings proposals for the Directorate of Social Services and Public Protection Division.

Members were reminded that on 25th February 2015 Council approved the MTFP that showed a potential savings requirement of £14.030m for the 2016/17 financial year and £12.105m for 2017/18. This position assumed a 3.4% cut for both years in the Aggregate External Finance funding (Revenue Support Grant and Redistributed Non-Domestic Rates) received from the Welsh Government. The UK Government has undertaken a Comprehensive Spending Review in recent months and it is anticipated that the financial outlook for Local Government in Wales will inevitably worsen, which will be exacerbated by the likelihood of WG continuing to offer a degree of protection to the NHS.

This Spending Review has resulted in a delay in the announcement of the Welsh Government 2016/17 Provisional Local Government Financial Settlement and this is not expected until 9th December 2015. However, as cuts are likely to be deeper than originally anticipated, the MTFP has now been revised to reflect a reduction in the Aggregate External Finance of 4.3% for 2016/17 and 2017/18, which equates to a further cash reduction of £2.555m for 2016/17 and £2.360m for 2017/18 above the levels originally assumed (i.e. a total savings requirement of £31.050m).

The 2016/17 Draft Savings Proposals Report presented to Cabinet on 14th October 2015 included an updated MTFP based on a number of assumptions and adjustments (some of which have reduced the overall savings requirement). Full details of these were contained

within the report. After all the adjustments have been factored into the updated MTFP the remaining projected savings requirement for the Authority are £14.321m for 2016/17, £11.441m for 2017/18 and £9.423m for 2018/19.

The budget strategy agreed by Council on 25th February 2015 included a number of principles to be followed throughout the process of identifying savings proposals. In following these principles, the work to identify savings proposals has been led by Corporate Management Team in consultation with appropriate Cabinet Members. Heads of Service have been heavily involved throughout the process with support from colleagues in Finance. Service Managers have also been included to ensure that all options that are deliverable for 2016/17 have been considered.

Some of the approved savings for the 2015/16 financial year only had a part-year impact (totalling £1.980m) with the full-year impact now being available to support the savings required for 2016/17. These were summarised in Section 4.2.3 of the report. A high-level summary of the new proposed savings for the 2016/17 financial year, by service area, and totalling £12.432m was also included in the report. The total proposed savings of £12.432m along with the £1.980m full-year impacts is £91,000 higher than the anticipated total savings requirement of £14.321m for the 2016/17 financial year. This provides a small buffer which can be used to reconsider some of the savings proposals at the conclusion of the ongoing consultation process or alternatively the £91,000 can be set aside as savings in advance for the 2017/18 financial year.

The report presented to Cabinet on 14th October 2015 identified savings proposals totalling £8.661m across all service areas that do not have a direct impact on service users or the public. These proposals were categorised into a single line for each service area in the appendices of the report. This is consistent with the approach adopted last year and the proposals consist in the main of vacancy management, structural reviews, budget realignment and minor changes to service provision.

The total 2016/17 savings proposals for Social Services and Public Protection amount to £4.017m, and of this total, £1.633m will have no direct impact on service users or the public. The remaining draft 2016/17 savings proposals totalling £2.384m for Social Services and Public Protection will have an impact on service users and/or the public. These have been categorised as low, medium or high impact and were detailed in the appendices to the report.

During the course of the debate, reference was made to the proposed increase in council tax of 3.9%. It was noted that this was not a matter for the Scrutiny Committee to debate.

Reference was made to the extensive public consultation that is currently underway which commenced on the 19th October 2015 and will end on the 8th January 2016. Members were advised that the views of the Scrutiny Committee on the proposals detailed in the report will form an important part of the consultation process. The options in the report would be highlighted for Members consideration and comment and all views received as part of this process will be included in the report to be presented to Cabinet and subsequently Council. It was pointed out that no decisions have yet been taken.

Members thanked Mr Street for his presentation and then considered the proposals for each of the service areas.

The Chair advised that when considering the proposals, as detailed in the appendices to the report, it was her intention to debate and vote on each individually in order that Officers can be aware of the views of the Members and their support or otherwise on the proposed savings as detailed therein. It was noted that the Users and Carers have no voting rights, and whilst they would take part in the debate they would not be able to vote.

4. CHILDREN'S SERVICES SAVINGS PROPOSALS

G. Jenkins (Assistant Director - Children's Services), presented the report, which advised Members of proposed savings within Children's Services. As agreed, each proposal was considered and the views of Members and their support or otherwise was recorded.

**Ref: SS03 – Blackwood Resource Centre £50k (Part-Year)
(Public Impact - High)**

Councillor Mrs E.M. Aldworth declared an interest (as she has a relation who works at the centre) and left the meeting when the item was discussed

Members were advised that the proposal is to review all existing care packages to ensure the most efficient use of the Centre. A query was raised in relation to the usage of the facility and the affect this proposal would have on service users and on emergency care. With regards to the latter it was confirmed that the Centre does not provide an emergency service. In noting that the usage does fluctuate throughout the week, Mr Jenkins explained that for the majority of existing service users there is unlikely to be any change to the level of service they receive, though timings of short breaks may need to be changed by prioritising them to weekends and during school holidays.

By a show of hands, and in noting there was 1 Member in favour and 6 Members against, this proposal was not supported by the majority present.

**Ref: SS04 - Reduction in Barnados Family Support and Young Carers Contracts £50k
(Public Impact - High)**

Mrs E.M. Aldworth declared an interest (as she has a relation who works for the Organisation) and left the meeting when the item was discussed.

Members noted that this is a preventative family support service aimed at supporting children and young people to remain living within their families and reducing the risk of breakdown. Details of the project were outlined and concerns were expressed that the proposed reduction in budget will have a significant impact on the county wide service delivery and that referrals will need to be prioritised to those families in greatest need.

By a show of hands, and in noting there was 1 Member in favour and 9 Members against, this proposal was not supported by the majority present.

**Ref: SS07 - Review of Children's Services Locality Structure £77k (Part Year)
(Public Impact: High)**

Councillor Mrs E.M. Aldworth declared an interest (as she has a relation who works in the service) and left the meeting when the item was discussed.

It was explained that staffing across the Locality Teams has already been reduced by three Team Managers, nine Qualified Social Workers and six Child Care Support Workers and that this additional budget reduction will require further posts to be deleted. At this point in time, rather than determining the number of posts at each grade required to achieve the target, it is proposed that the target will be achieved by deleting posts as they become vacant and re-distributing staffing across the Teams as necessary.

By a show of hands, and in noting there were 8 Members in favour and 2 Member against, this proposal was supported by the majority present.

**Ref: SS05 - Reduction in Commissioned Assessments and Therapies £50k
(Public Impact: Low)**

It was proposed that all requests received for specialist assessments will be screened and agreed by Service Managers and decisions will be based on priority need.

By a show of hands, and in noting there were 9 Members in favour, this proposal was supported by the majority present.

**Ref: SS10 - Reduction in Independent Foster Care Placements £150k
(Public Impact: Low)**

It was explained that whilst Children's Services are committed to the continual recruitment of foster carers there is a proposal to reduce reliance on Independent Fostering Agency (IFA) placements, and as such, the reduction of five IFA placements is suggested.

Concerns were expressed at the effect this proposal may have and it was explained that there will still be early intervention and prevention and, with the use of extensive publication, it is proposed to increase the number of in-house foster carers rather than rely on the independent sector.

By a show of hands, and in noting there were 9 Members in favour and 1 Member against, this proposal was supported by the majority present.

5. ADULT SERVICES SAVINGS PROPOSALS

J. Williams (Assistant Director Adult Services) presented the report, which advised Members of proposed savings within Adult Services. As agreed, each proposal was considered and the views of Members and their support or otherwise was recorded.

**Ref: SS11 - Decommissioning of Age Concern Hospital Discharge Contract £47k
(Public Impact: Medium)**

It was explained that the decommissioning process would be utilised to withdraw from the joint contract that is managed by Health and links to the implementation of the Social Services and Well-Being Act and the establishment of national eligibility criteria.

Reference was made to the work undertaken by the Hospital Discharge Task and Finish Group and how this will affect its findings (which will be reported late spring 2016). Ms Williams advised that it would not have an impact as this relates to the new Act and the provision of the service. A query was raised in relation to the numbers involved and it was noted that they have been requested but not yet received. It was accepted that there is a need to invest in social care and work in partnership and noted that this proposes that services would not be provided for low level need to facilitate discharge from hospital (e.g. shopping). People with more complex needs are referred to the Hospital Discharge Team or the Community Resource Team (Frailty).

By a show of hands, and in noting there were 2 Members in favour and 6 Members against, this proposal was not supported by the majority present.

**Ref: SS12 - Decommissioning of DEWIS Advocacy Contract £55k
(Public Impact: Medium)**

Members were advised that the decommissioning process will be used to withdraw from this contract. The loss of the service would impact on people but there are other advocacy services available that could be commissioned on an individual basis if required.

By a show of hands, and in noting there were 10 Members in favour, this proposal was supported by the majority present.

**Ref: SS13 - Decommissioning of 2 Luncheon Club Contracts £11k
(Public Impact: Medium)**

It was explained that this proposal seeks to withdraw funding from 2 Luncheon Clubs in St Peters and Nelson. Other clubs have become self-sustaining with attendees meeting the cost of meals and, if required, transport. The decommissioning process would be used which could include looking at alternative community facilities available for people to meet their need and/or assisting Clubs to access alternative funding if required.

By a show of hands, and in noting there were 10 Members in favour, this proposal was supported by the majority present.

**Ref: SS16 - Decommissioning of Stroke Association Contract £17k
(Public Impact: Medium)**

Members were advised that with the awarding of Intermediate Care Fund money to develop an early supported discharge scheme for people who have suffered neurological damage (including strokes), significant funding has been agreed to develop multi-agency Teams to provide advice, information, support and specialist intervention to individuals and their carers. As such, the proposal to decommission the contract should have little impact on new service users.

By a show of hands, and in noting there were 8 Members in favour and 2 Members against, this proposal was supported by the majority present.

**Ref: SS18 - 20% Reduction in Crossroads Advocacy Contract £13k
(Public Impact: Medium)**

Changes in legislation have influenced the practice in Adult Services to the extent that generic contracts based on client groups for the provision of advocacy services are no longer appropriate. Where advocacy is required, specialist support will be provided or commissioned for people on an individual basis.

By a show of hands, and in noting there were 8 Members in favour, this proposal was supported by the majority present.

**Ref: SS19 - Domiciliary Care (Domestic Support) £153k
(Public Impact: Medium)**

This proposes to cease to provide a service unless there were exceptional circumstances. Following concerns expressed it was explained there are currently approximately 80 people in receipt of domestic support only as part of a care package (this is primarily provided by the independent sector and to a lesser degree by the in-house Home Assistance and Reablement Team). It is proposed that all recipients would be reviewed and assisted to find alternative ways of sourcing domestic support e.g. family/friends/private arrangements prior to withdrawal of the service. There are a significant number of agencies already available to undertake this work.

By a show of hands, and in noting there were 5 Members in favour and 4 Members against, this proposal was supported by the majority present.

**Ref: SS20 - Domiciliary Care (Laundry Services) £138k
(Public Impact: Medium)**

This proposal builds on last year's agreed removal of a shopping service unless there are exceptional circumstances. It was confirmed that there are currently approximately 40 people

in receipt of laundry support only as part of a care package. This is primarily provided by the independent sector and to a lesser degree by the in-house Home Assistance and Reablement Team. All recipients would be reviewed and assisted to find alternative ways of sourcing laundry support e.g. family/friends/private arrangements. There are also a significant number of agencies/options available in the community who already provide this service.

By a show of hands, and in noting there were 9 Members in favour and 1 Member against, this proposal was supported by the majority present.

**Ref: SS21 - Domiciliary Care (Sitting Services) £75k
(Public Impact: Medium)**

This proposal is to cease provision of regular night sitting. The 9 service users/carers currently in receipt of this service would be unaffected at their current level. Following concerns expressed, it was confirmed that this would decrease naturally over time as circumstances change and, where there is an emergency situation, night respite could be provided via short stay bed or Emergency Care at Home.

By a show of hands, and in noting there were 9 Members in favour, this proposal was supported by the majority present.

**Ref: SS32 - Day Care and Day Opportunities Services £250k (Part-Year)
(Public Impact: Medium)**

Ms Williams explained that work is ongoing to look to identify further efficiencies in this area following the successful reconfiguration of day services as part of last year's Medium-Term Financial Plan. It was noted that these concentrate on logistics, staff cover and duties which will have limited impact on service users and carers. In noting that there could be an impact on staff, Members were advised that there would be extensive consultation with staff and Trade Unions as part of the process and they were assured that any proposal would be subject to further detailed work, an options analysis and consultation.

Mr Luke advised of ongoing work with Social Services and stressed the need to maintain the networks between the different sectors in order to safeguard the users.

Concerns were expressed that there were not sufficient details of the proposed reconfiguration in order to make an informed decision. Mr Street advised that this is a discretionary service and at this stage, Members were being asked to support the principle of the proposed reconfiguration. Any proposals will be presented to Members in due course.

By a show of hands, and in noting there were 10 Members in favour and 1 Member against, this proposal was supported by the majority present.

**Ref: SS33 - Respite Care for People with Learning Disabilities £76k (Part-Year)
(Public Impact: Medium)**

This proposal will look to decommission 1 of the 2 houses, Montclair and Ty Gwilym, currently providing respite services, further details of which will be presented in due course. Members were advised that this is likely to impact on the level of service that can be provided to individuals and their carers. Staff will work with people where required to look at alternative options and all service users will be reviewed in respect of their needs and carers assessments offered.

A query was raised as to whether this could be outsourced and Ms Williams advised that this has been investigated but there is not the resource available to provide an outsourced service. Reference was made to the suitability of each premises and to the future use of the one that is decommissioned. It was explained that further detailed work will commence to undertake condition surveys of the two properties. The premises subsequently decommissioned would be declared surplus to requirements and may raise a capital receipt.

By a show of hands, and in noting there were 10 Members in favour, this proposal was supported by the majority present.

Ref: SS36 - Externalisation of Care Provision Within Supported Living Homes £108k (Part-Year) (Public Impact: Medium)

Councillor Mrs E.M. Aldworth declared an interest (as she has a relative who lives in supported accommodation) and left the meeting when the item was discussed.

This proposal will initially concentrate on rationalising existing provision rather than externalisation to meet the identified savings target. Currently in-house provision is a very small percentage of the supported living market within the borough with 7 homes (there being 96 homes in the borough in total). Individuals have their own tenancy in a home and as such could experience some change. This proposal will be subject to further detailed work and full consultation and review.

By a show of hands, and in noting there were 9 Members in favour, this proposal was supported by the majority present.

Ref: SS14 - Decommissioning of Care and Repair (Safety at Home) Contract £12k (Public Impact: Low)

Councillor Ms L. Ackerman declared an interest (being on the Board of Care and Repair). As it was personal and not prejudicial she was not required to leave the meeting.

Members were advised that the implementation of the Social Services and Well-being Act will change the way the Authority works with people with a significant focus on Information, Advice and Assistance to promote independence and enable people to meet their own needs. It was explained that Care and Repair have an excellent Handyperson Scheme which is now cross tenure and that people would be sign-posted to this and other appropriate services. It was explained that minor works of adaptations are available via other routes and in exceptional circumstances the minor works budget could be accessed. The decommissioning process would be used to withdraw from this contract.

By a show of hands, and in noting there were 9 Members in favour, this proposal was supported by the majority present.

Ref: SS15 - Decommissioning of GAVO Contract £5k (Public Impact: Low)

Councillors Ms L. Ackerman and Mrs J.A. Pritchard, Mr C. Luke and Mrs M. Veater declared an interest (being on the Voluntary Sector Liaison Committee). As it was personal and not prejudicial they were not required to leave the meeting.

This proposal represents the Social Services part of the Council's contribution to GAVO. It is anticipated this could be found in efficiencies in GAVO as it represent 10% of the total contribution and is likely to have a very minimal impact on individuals.

By a show of hands, and in noting there were 10 Members in favour, this proposal was supported by the majority present.

Ref: SS23 - Review Support Levels at Plas Hyfryd and Cefn Glas Extra Care Facilities £18k (Public Impact: Low)

This proposal seeks to review the proportion of service users with high, medium or low needs that are accommodated at these facilities so that the overall level of support can be reduced. Both establishments have vacancies and no waiting lists

By a show of hands, and in noting there were 10 Members in favour, this proposal was supported by the majority present.

**Ref: SS24 - Review Independent Sector Domiciliary Care Packages £160k
(Public Impact: Low)**

Councillor Mrs P. Cook declared an interest (as her husband receives domiciliary care). As it was personal and not prejudicial she was not required to leave the meeting.

This proposals looks to ensure that care packages are reviewed to ensure they meet the needs of the individuals and that corresponding financial information is matched accordingly. Members were advised that there should be no adverse effect on individuals and the review will ensure accurate budget forecasting and reconciliation.

By a show of hands, and in noting there were 9 Members in favour, this proposal was supported by the majority present.

**Ref: SS26 - Domiciliary Care Client Income £150k
(Public Impact: Low)**

Reference was made to the proposals to realign the budget to reflect the outcomes from the Task and Finish Group, which was established to considered changes to the Social Services non-residential care charging policies which have already been approved by Members. It was requested that information be provided on the domiciliary care charge in other local authority and it was noted that this detail has been collated and was presented to the Task and Finish Group. It was confirmed that there is currently a cap of £60 per week on the amount that can be charged for non-residential care and that charges are subject to a means-tested financial assessment.

By a show of hands, and in noting there were 10 Members in favour, this proposal was supported by the majority present.

Ref: SS34 - Reduction in Commissioned Respite Care for Older People and People with Physical Disabilities £15k (Public Impact: Low)

This proposal reflects the realigning of budgets across Adult Services to reflect current usage. Staff will continue to work with carers to develop all options of meeting their needs to enable them to continue to provide their caring role. This could include informal networks, independent arrangements and the Shared Lives scheme.

By a show of hands, and in noting there were 9 Members in favour and 1 Member against, this proposal was supported by the majority present.

**Ref: SS35 - Equipment and Adaptations £100k
(Public Impact: Low)**

This proposes the implementation of a new funding formula which has already been agreed by the GWICES Management Advisory Board which will achieve the large part of this saving. Work has commenced across the partnership to review the range of equipment provided. The proposal again links to the Social Services and Well-Being Act and reflects the changing market in terms of outlets that people can be sign posted to, enabling them to meet their own needs.

By a show of hands, and in noting there were 9 Members in favour, this proposal was supported by the majority present.

**Ref: SS38 - Charging for Meals on Wheels £44k
(Public Impact: Low)**

Members were advised of the proposed increase of 50p in the charge of a meal which will increase the charge from the current level of £3.10 to £3.60. There has been a reduction in the number of meals provided over the years and reference was made to the availability of frozen meals from other providers, supermarkets and promotional schemes locally. With increased choice people can choose to make alternative arrangements to meet their needs.

By a show of hands, and in noting there were 10 Members in favour and 1 Member against, this proposal was supported by the majority present.

**Ref: SS42 - Office Accommodation £50k
(Public Impact: Low)**

This proposal sought to rationalise the office bases used by Social Services in response to reductions in the workforce resulting from other MTFP proposals. Further work will be required to determine how this saving will be achieved once the full extent of the downsizing of the workforce is known.

By a show of hands, and in noting there were 10 Members in favour, this proposal was supported by the majority present.

6. PUBLIC PROTECTION SAVINGS PROPOSALS

A number of Members queried as to whether they would be required to declare an interest as they have family members who attend primary/secondary schools or are school governors. Members were reminded that as the items presented were only being discussed in general terms as part of the consultation process they should declare the interest but would not be precluded from taking an active part in the discussion. It is a matter for the individual Member as to whether they wished to declare an interest and leave the meeting.

At this stage, Councillors C. Gordon, Ms L. Jones and J.A. Pritchard and S. Skivens declared an interest. Details are minuted with the respective items.

R. Hartshorn (Head of Public Protection) presented the report, which advised Members of proposed savings within Public Protection. As agreed, each proposal was considered and the views of Members and their support or otherwise was recorded.

**Ref: PP12 - Reduce Operational Breakfast Clubs Staff Cover by 1 Hour per Day £60k
(Public Impact: High)**

Councillors Ms L. Ackerman, C. Gordon, A. Rees, S. Skivens and J.A. Pritchard declared an interest (as having family members attending/due to attend primary schools or in the case of the latter as a school governor). As they were personal and not prejudicial they were not required to leave the meeting.

Members expressed concerns at the proposal to reduce the staffing hours by 1 hour per day in each of the 68 breakfast clubs in primary schools. It was explained that the operating times of the breakfast clubs would be unchanged, but the level of supervision of pupils would reduce, but remain within WG guidelines for the supervision of children. Mr Hartshorn advised that there would be extensive consultation on this proposal should it be supported.

By a show of hands, and in noting there were 2 Members in favour and 8 Members against, this proposal was not supported by the majority present.

**Ref: PP27 - Reduction in Community Safety Warden Service £40k
(Public Impact: High)**

Detail of proposals to withdraw the service on a Sunday or to cut the service to the late shift only were outlined and it was noted that this would involve a reduction in hours of existing staff and/or a reduction in posts (9 FTEs to 7.6 FTEs). Members expressed concerns at both proposals and referred to the effective role carried out by the Community Safety staff in all communities throughout the county borough.

Mr Hartshorn advised that whilst the Authority has a statutory duty to address crime and disorder issues, the supply of Community Safety Wardens was not a statutory requirement. Should the proposals be supported there will be a need to determine how the service can be delivered through discussions with the staff and Trade Unions and by exploring shift patterns and alternative options (possible use of Enforcement Officers). At this stage, the report is seeking the views of Members on the proposal.

Members discussed the proposals in detail and praised the work of the Community Safety Wardens, adding that they provide a valued service within the county borough and that they would not wish to see a reduction in staffing to the service.

By a show of hands, and in noting there were 10 Members against, this proposal was not supported by the majority present.

**Ref: PP01 - Increase Price of School Meals at Secondary Schools £24k
(Public Impact: Medium)**

Councillor Ms L. Jones declared an interest (as having a family member attending a secondary school). As it was personal and not prejudicial she was not required to leave the meeting.

Members noted the proposal to increase the price of a secondary school meal from September 2016 by 10p, from £2.15 to £2.25 and, as this amounts to an increased cost of 50p per week per child, expressed concerns at the impact on parents/carers. It was noted that this will not impact upon those in receipt of free school meals. It was explained that 'Appetite for Life' relies upon pupils choosing to stay for a meal and increasing high street competition, schools not operating a closed gate policy, and reduced lunch times has had an impact on take-up.

In view of the administrative costs associated with this service, it was queried as to whether there are more efficient ways to collect for school meals (standing order/direct debit). Mr Hartshorn advised that the use of a cashless online system is provided in secondary schools and is being considered in primary schools. Details would be presented to Members in due course.

By a show of hands, and in noting there were 4 Members in favour and 6 Members against, this proposal was not supported by the majority present.

**Ref: PP03 - Increase Price of School Meals at Primary Schools £28k
(Public Impact: Medium)**

Councillors L. Ackerman, C. Gordon, A. Rees, S. Skivens and J.A. Pritchard declared an interest (as having family members attending/due to attend primary schools or in the case of the latter as a school governor). As they were personal and not prejudicial they were not required to leave the meeting.

Members noted the proposed to increase the price of a primary school meal from September 2016 by 10p, from £1.90 to £2.00 and again expressed concerns at the impact on parents/carers as this amounts to an increased cost of 50p per week per child.

By a show of hands, and in noting there were 4 Members in favour and 6 Members against, this proposal was not supported by the majority present.

**Ref: PP18 - Deletion of Vacant Environmental Health Officer Posts £67k
(Public Impact: Medium)**

It is proposed that a District Environmental Health Officer be appointed to the senior role consequently leaving one post vacant. Members referred to the specialised role of the Environmental Health Officers and noted that there is a potential for impact on all service users including members of the public and other council services e.g. Planning and Licensing. The report advised that the Pollution Team are consultees on both Planning and Licensing applications and it will be difficult to prioritise this above other reactive work.

By a show of hands, and in noting there were 10 Members against, this proposal was not supported by the majority present.

**Ref: PP23 - Provide CCTV coverage in Towns only £4k
(Public Impact: Medium)**

Members were advised that the Control Room monitors over 155 CCTV cameras on a 24/7 basis covering towns, village centres and Park and Ride facilities. This proposal is the withdrawal of the Public Open Space CCTV system, to leave the main town centres and to decommission 44 cameras at 19 towns/villages throughout the county borough (saving £48k in BT line rental costs).

In view of the deterrent effect that the siting of the CCTV cameras have and in that they would be removed from site (leaving inactive cameras/signage in situ is not an option as they promote a false sense of security). Members expressed concerns that this proposal would be a retrograde step in tackling crime, anti-social behaviour and public safety issues (particularly at Chartist Bridge, Blackwood and at Maesycwmmmer Viaduct). In that the proposals are to decommission 44 cameras in 19 villages/towns, it was suggested that had data been available on their effectiveness, it may have been possible to consider each on a case by case basis.

A query was raised as to whether it is possible to recharge Gwent Police for costs associated with CCTV requests and enquiries. Mr Hartshorn advised that the value of this service to the police force had been recognised and this has been explored. As they are also facing their own budgetary restrictions they are not in a position to provide such assistance.

By a show of hands, and in noting there were 10 Members against and 1 abstention, this proposal was not supported by the majority present.

Ref: PP08 - Introduce Charge to Education Sector for Provision of Sandwich Places £174k (Public Impact: Low)

In that the Catering Service provides a school meals service in 75 primary schools and in doing so currently sets out and clears away places for those pupils eating their own sandwiches (and disposing of any subsequent waste), it was proposed that a charge is introduced for this service amounting to 1 hour of staff time per day at each school.

It was noted that schools may choose to make their own arrangements for sandwich place settings in which case the Catering Service will be able to reduce staffing hours and still realise a saving. A query was raised as to whether any school will accept this proposal and it was noted that there is a meeting with Head Teachers next week to consider this proposal.

By a show of hands, and in noting there were 4 Members in favour and 6 Members against, this proposal was not supported by the majority present.

**Ref: PP14 - Deletion of Enforcement Officer Post in Environmental Health £20k
(Public Impact: Low)**

Members noted the number of service requests received each year and the number of fixed penalty notices issued for littering offences and dog fouling offences and expressed concerns at the proposal to reduce one post in the Team. They referred to the potential delays in environmental enforcement (littering and dog fouling control, conducting commercial waste advisory visits, investigating abandoned vehicles and importantly investigating fly-tipping) and to subsequent investigations.

Mr Hartshorn advised that the Team continuously work to promote awareness and deliver environmental education through local campaigns and initiatives. They visit and highlight to schools the importance in encouraging young people to lead and participate in local activities that reduce litter and fly-tipping. With regards to the issue of fixed penalty notices, it was explained that the Officer needs to be in the right place at the right time in order to evidence the offence and issue the notice. However, any incidents of litter/dog fouling should be reported in order that the necessary action can be taken. With regards to the latter, it was noted that a report is currently being prepared to undertake informal public consultation on the making of a Public Spaces Protection Order relating to dog control and will be presented to Members in due course.

By a show of hands, and in noting there were 9 Members against, this proposal was not supported by the majority present.

**Ref: PP15 - Introduction of £20 Charge for Domestic Rat Treatments £20k
(Public Impact: Low)**

Concerns were expressed that if the proposal for a £20 charge for domestic rat treatments is introduced it will reduce the number of requests being received. This was evidenced in the report with experience from neighbouring Authorities that has demonstrated that following the introduction of such charges there has subsequently been a significant decline in the number of service requests processed. Members noted that there may be some risk of public health implications due to infestations left untreated (this relates to domestic properties only, sewers being the responsibility of Welsh Water), and that it will impact particularly on low-income households. Members of the public may try to undertake treatments themselves which can lead to the improper placing of rodenticides.

By a show of hands, and in noting there were 9 Members against and 1 abstention, this proposal was not supported by the majority present.

**Ref: PP21 - Registration Fees £10k
(Public Impact: Low)**

Proposals to increase the fees for 2016/17 in line with the cost to the Authority of providing the function were noted. It was confirmed that the fees relate to life events such as wedding ceremonies with no ongoing costs to service users. A comparison of fees across Wales indicates the proposed fees are comparable with other areas and therefore are unlikely to impact upon the number of ceremonies taking place within the county borough.

By a show of hands, and in noting there were 10 Members in favour, this proposal was supported by the majority present.

**Ref: PP22 - Deletion of Trading Standards Officer Post £45k
(Public Impact: Low)**

It was proposed that a Trading Standards Officer post be removed from the current structure due to the retirement of a Senior Trading Standards Officer in 2015/16 and back-filling of the

post from within the service. It was noted that the reduction in post will impact on the ability of the service to carry out its statutory duties and respond to serious incidents. Priority will be given to public safety, public protection and the investigation of criminal complaints.

By a show of hands, and in noting there were 8 Members in favour and 2 Members against, this proposal was supported by the majority present.

**Ref: PP24 - Reduction in CCTV Staff Cover for Certain Shifts £18k
(Public Impact: Low)**

During discussion on this item, reference was made to the debate under proposal PP23 - Provide CCTV coverage in Towns only.

Consideration was given to the proposal to reduce levels of CCTV staff cover for certain shifts with day shifts to single staffing and a reduction of 50% of evening shifts from 3 to 2 operators. It was noted that the CCTV control room not only monitors the cameras but also alarm (movement) activated CCTV systems at schools, council buildings etc and the out of hours emergency contact service for all calls (other than Social Services calls). Concerns were expressed that reducing to single staffing will result in a risk of increased waiting times for a response to emergency Caerphilly Homes housing calls at busy periods and reduced monitoring of Public Open Space cameras and CCTV security alarms.

By a show of hands, and in noting there was 1 Member for and 9 Members against, this proposal was not supported

The meeting closed at 8.20pm.

Approved as a correct record and subject to any amendments agreed and recorded in the minutes of the meeting held on 9th February 2016, they were signed by the Chair.

CHAIR



HEALTH, SOCIAL CARE AND WELLBEING SCRUTINY COMMITTEE

MINUTES OF THE MEETING HELD AT PENALLTA HOUSE, TREDOMEN,
YSTRAD MYNACH ON TUESDAY, 1ST DECEMBER 2015 AT 5.30 P.M.

PRESENT:

Councillor L. Ackerman - Chair
Councillor Mrs P. Cook - Vice Chair

Councillors:

Mrs E.M. Aldworth, A.P. Angel, Mrs A. Blackman, M. Evans, Ms J. Gale, C.J. Gordon,
J.A. Pritchard, A. Rees, S. Skivens

Cabinet Members: Councillors N. George and R. Woodyatt

Together with:

D. Street (Corporate Director Social Services), G. Jenkins (Assistant Director Children's
Services), S. Harris (Interim Head of Corporate Finance), R. Hartshorn (Head of Public
Protection), S. Ead (Solicitor), A. Dredge (Committee Services Officer)

Users and Carers – Mr. C. Luke, Mrs M. Veater

Aneurin Bevan University Health Board - J. Pagett (Director), D. Llewellyn (Lead Nurse)

Also Present:

Sarah Glyn-Jones Area Regional Manager (CSSIW)

1. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillors L. Gardiner G.J. Hughes,
Miss. L. Jones, A. Lewis, B. Bolt (ABUHB), D. Jenkins (ABUHB).

2. DECLARATIONS OF INTEREST

There were no declarations of interest received at the commencement of the meeting.
Declarations were received during the course of the meeting from Councillors J.A. Pritchard
and S. Skivens and are detailed with the respective item.

3. MINUTES – 20TH OCTOBER 2015

RESOLVED that subject to it being noted that the slides (referred to in minute 5) are still awaited, the minutes of the meeting of the Health, Social Care and Wellbeing Scrutiny Committee held on 20th October 2015 (minute nos. 1 - 13) be approved and signed as a correct record.

4. CONSIDERATION OF ANY MATTER REFERRED TO THE SCRUTINY COMMITTEE IN ACCORDANCE WITH THE CALL-IN PROCEDURE

There had been no matters referred to the Scrutiny Committee in accordance with the call-in procedure.

5. REPORT OF THE CABINET MEMBERS

The Scrutiny Committee received verbal reports from Councillor N. George (Cabinet Member for Community and Leisure Services) and Councillor R. Woodyatt (Cabinet Member for Social Services).

Councillor N. George reminded Members that at the last meeting, Catering Services celebrated National School Meals Week, running a campaign in partnership with intergenerational clubs. The social media campaign included a series of videos highlighting school meals which generated over 13,000 views.

The Public Health (Wales) Bill is continuing its passage through the Assembly with the Health & Social Care Committee Publishing its Stage 1 report this week. The Act is expected to be introduced next year and will include a number of provisions to be enforced by Public Protection staff, including:

- Restricting the use of e-cigarettes in enclosed public and work places;
- Creating a national register of retailers of tobacco and nicotine products;
- Prohibiting the handing over of tobacco or nicotine products to people under the age of 18;
- Creating a mandatory licensing scheme for practitioners and businesses carrying out 'special procedures', namely acupuncture, body piercing, electrolysis and tattooing;
- Introducing a ban on the intimate piercing of people under 16 years old.

It is also proposed within the Bill to require local authorities to prepare local toilets strategies for the provision of, and access to, toilets for public use.

In November a prosecution by Trading Standards resulted in the conviction of a doorstep trader fined for using aggressive practices and for not giving cancellation rights. He was fined £1800 and ordered to pay the authority's costs of £2,764. In this case doorstep callers were offering gardening services in a No Cold Calling Zone in Bedwas and Trethomas. A number of elderly residents were approached, one agreed to £600 worth of gardening work without any cancellation rights, and when another resident was approached about £580 worth of work the trader would not take no for an answer when she said did not want it done. Trading Standards worked with Gwent Police to trace and arrest those involved and a search of their homes and vehicle uncovered evidence linked to the offences. There are currently 56 No Cold Calling Zones within the county borough aimed at deterring cold calling.

Councillor R. Woodyatt informed Members that the Care & Social Services Inspectorate Wales will present their evaluation of the Social Services Directorate for 2014/15. Their evaluation is based on the content of the Director's annual report, the supporting information that accompanied the report and their own site visits.

The Cabinet Member welcomed Members of the Aneurin Bevan University Health Board and advised they would be making a presentation later in the meeting of the progress and to highlight key issues.

The joint Youth Offending Service shared with Blaenau Gwent has recently been inspected by HMI Probation and CSSIW as part of a thematic inspection into supported accommodation, for young people that's taking place across England and Wales. There have been significant pressures in the hospital system over the past few weeks and hospital discharge social workers have been working alongside health colleagues to discharge patients as effectively as possible.

Sadly the Director, in conjunction with colleagues from the Health Board has decided to cancel the contract with Brindaven Nursing Home in Aberbargoed. This is as a result of ongoing concerns with regard the standard of nursing care. Despite ongoing support to the home from a range of professionals over an extended period of time, both agencies have concluded that there is little prospect of sustained improvement and the most appropriate course of action was to cancel the contract. Staff from both agencies are now working with family members to accommodate the residents concerned. A Member sought clarification on the number of residents at the Nursing Home. Officers informed Members that there are 22 residents, 4 of which are funded by the Local Authority and 18 funded by the Health Board and the transition to new accommodation will take between 6 to 10 weeks.

In concluding, the Cabinet Member informed the Scrutiny Committee that the Santa Appeal has once again received an excellent response this year and thanked all who have been involved and supported the pledge.

The Committee thanked the Cabinet Members for their reports.

REPORTS OF OFFICERS

Consideration was given to the following reports.

6. PRESENTATION: CSSIW ANNUAL PERFORMANCE EVALUATION FOR 2014-15

Sarah Glyn-Jones – Area Regional Manager provided Members with a presentation, which summarised the findings following the Annual CSSIW Performance Evaluation.

It was noted that the Council has continued to take a structured and planned approach to develop and transform services in readiness for the Social Services and Wellbeing (Wales) Act (SSWB ACT). This is also reflected in the objectives of the Director of Social Services, which provides a comprehensive picture of the current status of social services in Caerphilly. Solid foundations built in the previous year have enabled the council to make progress in both adult and children's services. Clear planning has set the direction for prioritising, review and development of new services reflecting local need and national legislative change. The Corporate Management Structure and governance arrangements provide support to enable social services to continue development. The council works constructively with regulators and has made good progress in relation to areas for improvement in CSSIW's performance report 2014-15.

Following the Inspection, CSSIW highlighted Areas for Improvement within their Performance Report, which included prioritising the joint commissioning for older people, moving to a regional adoption service, successful recruitment of foster carers, ongoing restructuring and review in line with need and national legislation within Children's Services and continuing to develop the Scrutiny Process and Governance.

Members thanked the Officers for the very positive report and the Corporate Director of Social Services added that he was very pleased with the positive Inspection report. It was noted that, whilst the Directorate is facing challenging times with the Welsh Governments drive for Integrated Services, budget pressures and the introduction of the Social Services and Wellbeing Act, the Directorate will continue to focus on the areas for improvement.

Having consideration for the detailed report and data within, a Member sought further information, on the variance in Adult Carer statistics. The Director confirmed that the data had highlighted an area of concern, which, upon investigation, was as a result of Social Worker recording issues. In some cases, Social Workers were recording that carers, who were also assessed as requiring a service, were recorded as Service Users and not carers, hence the drop in the number of carers.

Members thanked Sarah Glyn-Jones for her presentation and for responding to questions and noted the contents of the Annual Performance Evaluation Report 2014/15.

7. PRESENTATION: ANEURIN BEVAN UNIVERSITY HEALTH BOARD – UPDATE

Councillor J.A. Pritchard declared an interest in this item due to having a knee operation at the hospital and Councillor S. Skivens declared an interest as his wife works at the hospital. As they were personal and not prejudicial, they were not required to leave the meeting.

Judith Pagett (Director) provided Members with an update from the Aneurin Bevan University Health Board (ABUHB) and highlighted the Board's vision, values and the way they work, in relation to patient first, personal responsibility, passion for improvement and pride in what they do.

Members were informed of the Integrated Medium Term 3 Year Plan, which was approved in May 2015, setting out the priority areas.

Details of the progress made during 2015 in relation to assessment and specialist services were provided. A Member queried the reduced waiting times for Orthopaedics and Ophthalmology and the Committee were informed that ABUHB are working with Care UK in Bristol to commission additional treatment to help reduce waiting times. Over 350 patients have now agreed to be seen in Bristol.

Clarification was sought in relation to Diabetes Pathway and Members were informed that a Specialist Diabetic Nurse is in place supporting better care co-ordination, offering increased support to individuals to minimise the need to attend hospital and that this is in place across the County Borough.

Members queried the numbers of citizen engagement with services and Ms Pagett informed the Scrutiny Committee that details would be made available to Members following the meeting.

Attendance figures of patients were provided in respect of Ysbyty Ystrad Fawr for 2014/15. Details of the business case that has been submitted to Welsh Government was also highlighted in relation to the the proposed Specialist and Critical Care Centre (SCCC), with proposals for capital funding for the Royal Gwent Hospital and Neville Hall, ensuring their environments can respond to the reconfiguration of services post SCCC.

Ms Pagett set out the Board's performance in relation to strong focus on quality and patient safety, emergency and planned services, public health priorities and Financial Challenge 2006/07 – 2015/16.

In concluding, Ms Pagett summarised the 'Forward Look' Health Board's priorities (Sept-March 2016).

Members thanked Judith Pagett for her informative presentation and for responding to questions raised during the course of the debate.

8. IMPROVEMENT OBJECTIVES 2015/16 – SIX MONTH REVIEW

Councillor S. Skivens declared an interest in this item (being on the Board of the Citizens Advice Bureau) and confirmed that he did not intend on asking any questions and therefore was not required to leave the meeting.

Rob Hartshorn (Head of Public Protection) presented the report and informed Members that the Local Government (Wales) Measure 2009 requires all local authorities in Wales to set and publish a set of priorities that improve the life of citizens. The Wales Audit Office (WAO) use Improvement Objectives and other data/information to evaluate the Council's annual progress on key performance indicators, measuring the outcomes and impact on the citizens of Caerphilly.

Members noted the update provided on the progress of the two following Improvement Objectives, for the six month period April 2015 – September 2015, and the service's evaluation of whether the Improvement Objectives are currently being delivered successfully or not:

Improvement Objective 1 (IO1) - To help people make the best use of their household income and manage their debts.

Improvement Objective 3 (IO3) - Close the gap in life expectancy for residents between the most and least deprived areas in the Borough.

Reference was made to the action plans appended to the report that sets out the progress made against individual targets achieved.

In respect of Improvement Objective (IO1), the main outcome of this priority is to introduce policies concerned with boosting households' resources so that Caerphilly residents are able to improve their income levels and are better able to meet their own needs. Poverty harms people's prospects and damages their long term future. It also places a burden on public resources and services. It is in all our interests to tackle poverty. Caerphilly Council is committed to ensuring its residents are able to live fulfilled lives and are not prevented from enjoying an acceptable standard of living due to economic, social or cultural disadvantage.

In relation to Improvement Objective (IO3) - The main outcome of this priority is to improve the lifestyles of the local population so that people recognise and take responsibility for their own health and well-being. In turn this will reduce the variation in healthy life expectancy so that the health and well-being of individuals experiencing disadvantage improves to the levels found among the advantaged.

A Member sought clarification regarding financial implications in relation to IO3 and the Officer confirmed that there are no implications as the report is reflected on current activity.

Members were informed that work has progressed well in developing actions. At the mid-year point the Directorate judge both the improvement objectives as being partly successful. The reason for this judgement is that, whilst there has been good progress within many areas, there is a need for further development in multi agency work and the projects need time to fully embed.

The Scrutiny Committee thanked the Officer for his report.

It was moved and seconded that the recommendations in the officer's report be approved. By a show of hands this was unanimously agreed.

RESOLVED that the contents of the report be noted.

9. REQUESTS FOR ITEMS TO BE INCLUDED ON THE NEXT AVAILABLE AGENDA

No items were requested to be included on the next available agenda.

10. ITEMS FOR INFORMATION

The following items were received and noted without discussion.

Summary of Members Attendance - Quarter 2 - 1st July 2015 - 30th September 2015.

Corporate Safeguarding Children and Vulnerable Adults Policy.

Rota Visits by Members to Social Services Establishments: 1st April 2015 - 30th September 2015.

The meeting closed at 7.55 p.m.

Approved as a correct record, subject to any amendments agreed and recorded in the minutes of the meeting held on 9th February 2016.

CHAIR



HEALTH SOCIAL CARE AND WELLBEING SCRUTINY COMMITTEE – 9TH FEBRUARY 2016

**SUBJECT: STRATEGY FOR OLDER PEOPLE IN WALES:
'LIVING LONGER AGEING WELL' LOCAL DELIVERY PLAN**

REPORT BY: MANDY SPRAGUE DEVELOPMENT OFFICER FOR OLDER PEOPLE

1. PURPOSE OF REPORT

- 1.1 To inform HSCW Scrutiny on the latest Caerphilly County Borough 50+ Positive Action delivery plan

2. SUMMARY

To Inform Scrutiny of the context and latest delivery plan that supports our local implementation of Phase 3 of the Strategy for Older People in Wales: Living Longer Ageing Well

3. LINKS TO STRATEGY

- 3.1 **Social Services & Wellbeing (Wales) Act 2014¹ & Wellbeing of Future Generations (Wales) Act 2014²:** It is important to remember that these impact on all partners and in particular all 4 directorates in Caerphilly County Borough Council if we take a life course approach to services. The wellbeing and information sections of the Social Services & Wellbeing Act places a duty on Public bodies and CCBC as a whole to ensure residents are enabled to help themselves to age well. The Wellbeing of Future Generations Act will require us to develop a Wellbeing plan, in which we will need to, amongst other issues, consider the projected increase of 67% in our 75+ population.
- 3.2 **Strategy for Older People In Wales (SfOPW):** Welsh Government published phase 3 of the National Strategy for Older People in Wales³ in May 2013. This builds on the work that has taken place across Wales in the previous 10 years and strives to make sure that older people in Wales have a positive sense of Wellbeing and feel valued and supported, whatever their age. .3 **The Rights of Older People in Wales:** In addition to strategy for Older People in Wales the Welsh government published a set of Rights for Older People⁴ in July 2014. These Rights largely reflect European Human Rights and the Equality Act 2010.

¹ http://www.legislation.gov.uk/anaw/2014/4/pdfs/anaw_20140004_en.pdf

² <http://www.senedd.assembly.wales/mglIssueHistoryHome.aspx?lId=010103>

³ <http://wales.gov.uk/topics/health/publications/socialcare/strategies/older/?lang=en>

⁴ <http://wales.gov.uk/docs/dhss/publications/140716olderen.pdf>

3.3 Single Integrated Plan (SIP) “Caerphilly Delivers”.

4. THE REPORT

4.1 This Strategy for Older People, phase 3, 50+ Positive Action delivery plan is aimed at public services and partners across Caerphilly County Borough. It sets out where local public services and our partners have a role to play in providing information and support as well as services and how we can also help residents of the borough to help themselves.

The plan provides a framework for action that will develop over time to reflect progress and the changing social, political and funding landscape of the next 5 years. It reflects the Rights for Older People in Wales, includes the Caerphilly 50+ Positive Action 2014 objectives and those of the Ageing Well programme 2012. This delivery plan will be a living document that will be monitored quarterly, reviewed and updated as required.

Reductions in public spending balanced with public expectations and aspirations inevitably make these challenging times; however, public services in Caerphilly County Borough will work towards meeting local requirements within available resources.

This Delivery Plan has been developed in partnership with local public services, partners and older people.

In the climate of financial restraint and reduced resource in which the delivery plan has been developed, the following approaches will be taken in the first 2 years:

- To identify and share current good practice that promotes and facilitates the wellbeing of older people in the borough
- The use of a range of Media formats and campaigns to encourage and support the changes needed to improve the wellbeing of older people in our communities:
 - Increase the uptake of Benefits and Grants by those entitled to them
 - Raising awareness of the value of developing Age friendly Communities
 - Tackling Age discrimination
 - Raise awareness on Falls prevention
 - Reduce the loneliness and isolation of the 50+
- To enable residents where possible to help themselves, their relatives, friends and neighbours to age well
 - Through access to appropriate information
 - By supporting residents to identify their own issues and solutions

5. EQUALITIES IMPLICATIONS

5.1 **Equality Act 2010:** There are nine protected characteristics covered by the Equality Act 2010, along with Welsh language issues, Human Rights and others - there are a total of 14 strands covered by various legislation and Caerphilly County Boroughs Council's Strategic Equality Plan.

Age is a protected characteristic under the Act 2010. The Act therefore places a legal duty on public bodies to consider the needs of people of all ages when designing and delivering services and in the provision of goods and facilities. The Act also protects the rights of people with a disability to ensure that they have the same rights as a person without a disability.

As over 37% of our residents are 50+ and of those who said their day-to-day activities were limited a lot because of a health problem or disability, the figure was 29.6%. Helping those residents to age well supports our duty to fulfil our duty under this Act.

Even though the Caerphilly County Borough Council Equality statement sets out local action and annual monitoring reports provide a public audit of compliance and achievement. It is helpful if we keep the Rights of Older People charter in mind when implementing this delivery plan as it will help us ensure we treat all our residents who are 50+ with the dignity and respect they both deserve and have the right to expect.

6. FINANCIAL IMPLICATIONS

- 6.1 There are no direct financial implications as currently the Welsh Government, through the RSG, fund the role of the 50+ development officer to facilitate the implementation of the Strategy for Older People in Wales across Caerphilly County Borough

7. PERSONNEL IMPLICATIONS

- 7.1 There are no personnel implications as facilitating this work is within the remit of the Development Officer for Older

8. CONSULTATIONS

- 8.1 A wider range of partners have been consulted in the development of this plan including the LSB delivery group, older people and CCBC Older Peoples Champions , the 50+ smarter working network and CCBC equalities.

9. RECOMMENDATIONS

- 9.1 HSCW Scrutiny accept the delivery plan and acknowledge its importance as a cross cutting theme of the Caerphilly Single Integrated Plan.
- 9.2 HSCW Scrutiny members agree to share the plan with their organisations and where appropriate their partners and ask officers to inform the development officer for older people of current and planned 50+ projects or work streams that impact on this group, to enable collaboration where possible.

10. REASONS FOR THE RECOMMENDATIONS

- 10.1 By improving the wellbeing of those who are 50+, HSCWB Scrutiny and its partner organisations, help to fulfil their duties under the Social Services & Wellbeing (Wales) Act 2014⁵ & Wellbeing of Future Generations (Wales) Act 2014 and facilitate the implementation of the Strategy for Older people in Wales across the borough.

11. STATUTORY POWER

- 11.1 Social Services & Wellbeing (Wales) Act 2014 & Wellbeing of Future Generations (Wales) Act 2014.

Author: Mandy Sprague CCBC Development officer for Older People

⁵ http://www.legislation.gov.uk/anaw/2014/4/pdfs/anaw_20140004_en.pdf

Consultees: Dave Street CCBC Officer Older Peoples Champion and Director of Social Services

Background Papers:

Appendices:

Appendix 1 Strategy for Older People phase 3 Living Longer Ageing Well: Caerphilly County
Borough Delivery Plan

Appendix 2 Developing Dementia Friendly Community Accreditation action plan



Strategy for Older People in Wales

Phase 3: LIVING LONGER AGEING WELL

Caerphilly County Borough Delivery Plan



www.CaerphillyOver50.co.uk

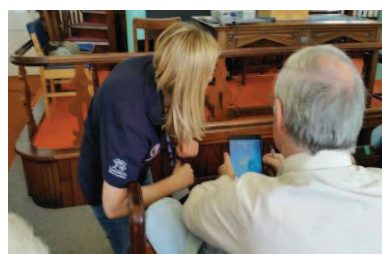
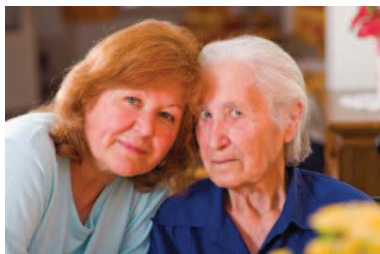
 [Caerphilly Over 50](#)

 [@50plus_Agewell](#)

[#sharesomethingsimple](#)

[#saynotoageism](#)

[#everydayheros](#)



*“There is much that individuals can do to maintain their own health and overall wellbeing, but much more is required if we want Wales to be a good place to grow older. Public services, the third sector, the commercial sector, national and local government and many others must work together, for example, to create age-friendly environments, opportunities for learning and employment and ensure that practical support is available to prevent loneliness and isolation. A joined-up approach is required that focuses on very clear outcomes, outcomes that reflect the biggest challenges faced by people to age well.”- **Sarah Rochira, Older Peoples Commissioner.***

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SUMMARY

This 50+ Positive Action delivery plan is aimed at public services and partners across Caerphilly County Borough. It sets out where local public services and our partners have a role to play in providing information and support as well as services and how we can also help residents of the borough to help themselves.

The plan provides an initial framework for action that will develop over time to reflect progress and the changing social, political and funding landscape of the next 5 years. It reflects the Rights for Older People in Wales, includes the Caerphilly 50+ Positive Action 2014 objectives and those of the Ageing Well programme 2012. This delivery plan will be a living document that will be monitored quarterly and reviewed and updated as required.

Reductions in public spending balanced with public expectations and aspirations inevitably make these challenging times; however, public services in Caerphilly County Borough will work towards meeting local requirements within available resources.

This Delivery Plan has been developed in partnership with local public services, partners and older people.

In the climate of financial restraint and reduced resource in which the delivery plan has been developed, the following approaches will be taken in the first 2 years:

- To identify and share current good practice that promotes and facilitates the wellbeing of older people in the borough
- The use of a range of Media formats and campaigns to encourage and support the changes needed to improve the wellbeing of older people in our communities:
 - Increase the uptake of Benefits and Grants by those entitled to them
 - Raising awareness of the value of developing Age friendly Communities
 - Tackling Age discrimination
 - Raise awareness on Falls prevention
 - Reduce the loneliness and isolation of the 50+
- To enable residents where possible to help themselves, their relative, friends and neighbours to age well
 - Through access to appropriate information
 - By supporting residents to identify their own issues and solutions

INTRODUCTION

National Context:

Equality Act 2010: There are nine protected characteristics covered by the Equality Act 2010, along with Welsh language issues, Human Rights and others - there are a total of 14 strands covered by various legislation and Caerphilly County Boroughs Council's Strategic Equality Plan.

Age is a protected characteristic under the Act 2010. The Act therefore places a legal duty on public bodies to consider the needs of people of all ages when designing and delivering services and in the provision of goods and facilities. The Act also protects the rights of people with a disability to ensure that they have the same rights as a person without a disability. As over 37% of our residents are 50+ and of those who said their day-to-day activities were limited a lot because of a health problem or disability, the figure was 29.6%. Helping those residents to age well supports our duty to fulfil our duty under this Act.

Social Services & Wellbeing (Wales) Act 2014¹ & Wellbeing of Future

Generations (Wales) Act 2014²: It is important to remember that these impact on all our partners and in particular all 4 directorates in Caerphilly County Borough Council if we take a life course approach to services. The wellbeing and information sections of the Social Services & Wellbeing Act places a duty on the CCBC as a whole to ensure residents are enabled to help themselves age well. The Wellbeing of Future Generations Act will require us to develop a Wellbeing plan, in which we will need to, amongst other issues, consider the projected increase of 67% in our 75+ population.

Strategy for Older People In Wales (SfOPW): Welsh Government published phase 3 of the [National Strategy for Older People in Wales³](#) in May 2013. This builds on the work that has taken place across Wales in the previous 10 years and strives to make sure that older people in Wales have a positive sense of Wellbeing and feel valued and supported, whatever their age.

The views of older people are the driving force behind the third phase. This has resulted in three Wellbeing themes to be tackled between 2013 and 2023 so that all older people in Wales have the social, environmental and financial resources they need to deal with the opportunities and challenges they face.

¹ http://www.legislation.gov.uk/anaw/2014/4/pdfs/anaw_20140004_en.pdf

² <http://www.senedd.assembly.wales/mgIssueHistoryHome.aspx?Ild=010103>

³ <http://wales.gov.uk/topics/health/publications/socialcare/strategies/older/?lang=en>

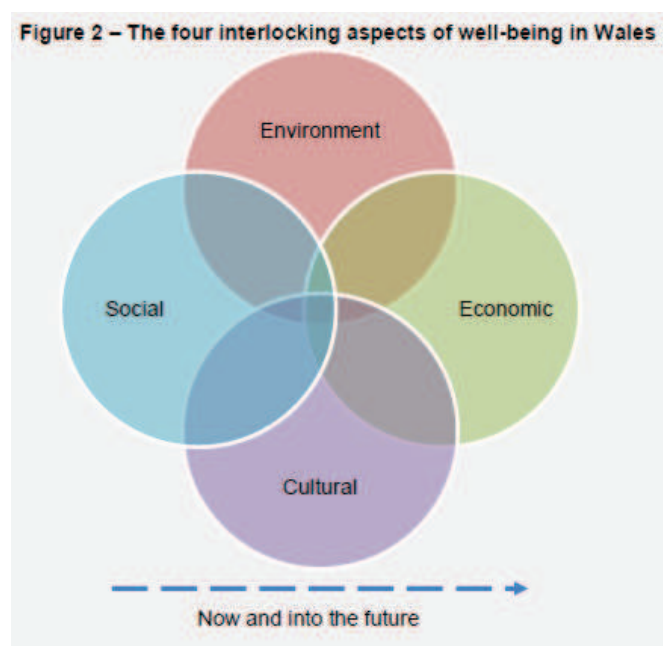
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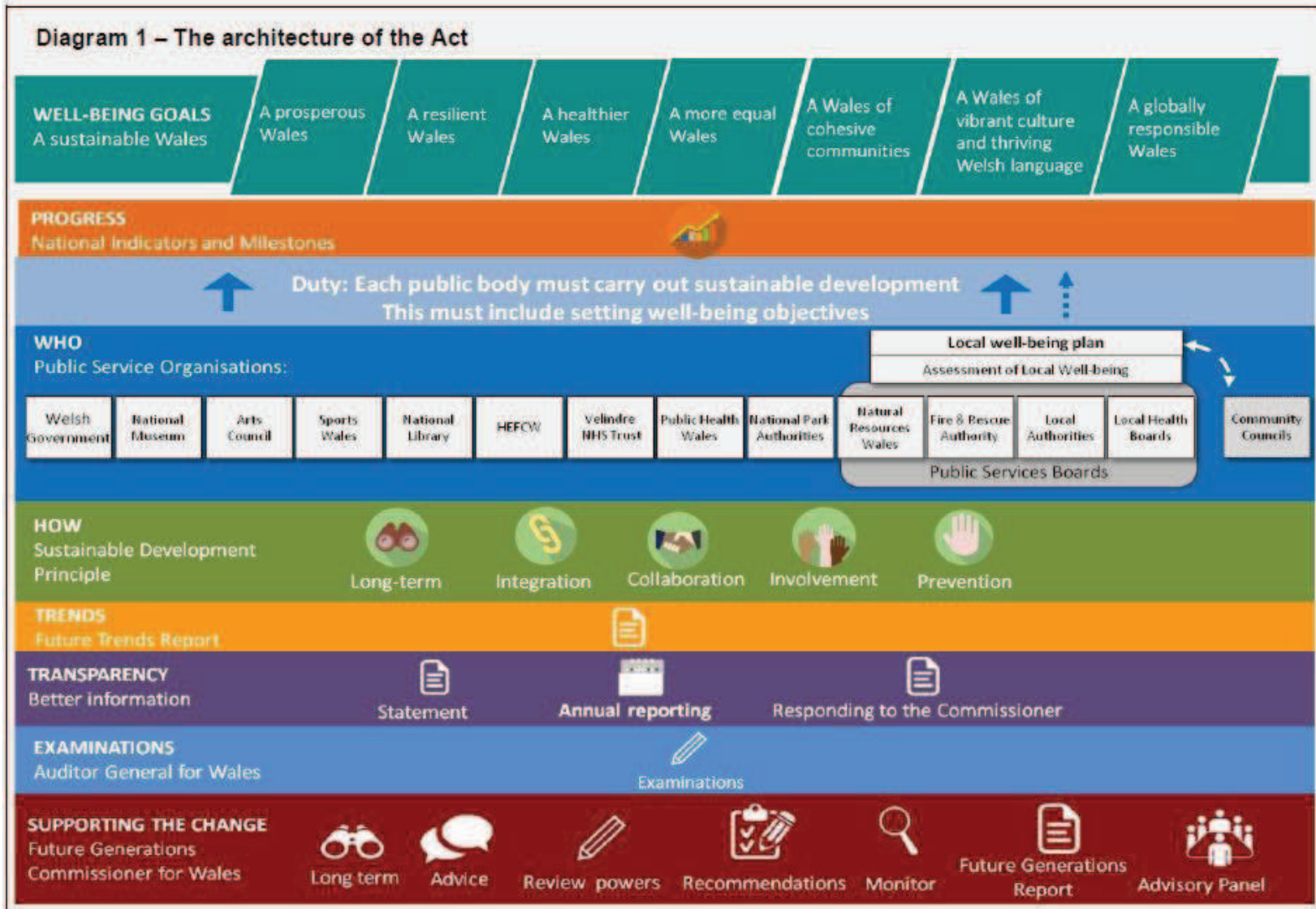
The Strategy is about people aged 50 and over, as this is often the age when people are more vulnerable to changes that will impact on their older age. Such as: redundancy, health issues start to arise, or maybe caring for older family members trigger some thoughts about how someone will manage when they need help, as well as when to retire. It is never too early to consider such matters and during your 50s is a good time to start taking some action as there could be another 30, 40 or 50 years of life ahead and these should be of the best quality possible within personal circumstances.

Overarching Aims of the Strategy for Older People In Wales:

- Diversity – older people are not discriminated against because of their age, and do not experience multiple discrimination on account of gender, ethnicity, disability, religion and belief, or sexual orientation in addition to their age.
- Access to Information – older people have access to information and advice about services and opportunities, and are not disadvantaged when accessing them.
- Shared Spaces – older people find public places welcoming, safe and accessible
- Living in the Community – older people are able to participate and contribute in their communities and access services and amenities.
- Housing - older people have access to housing and services that supports their needs and promote independence.
- Energy – older people live in energy efficient homes and can afford to heat their homes to the temperature required to protect health.

It is important to note that the idea of Wellbeing is a developing concept and since phase 3 of the Strategy was launched The Social Services & Wellbeing Act and Future Generations Bill of (Wales) Act have also adopted this term.





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The Rights of Older People in Wales: In addition to strategy for Older People in Wales the Welsh government published a set of [Rights for Older People](#)⁴ in July 2014. Their rights are as follows

I have the right to be who I am

Not all older people are the same. I have the right to be who I am. I am a unique person and have the right to be understood, considered and recognised as an individual. I have the right to be treated equally and without discrimination. I have the right to use the language of my choice to communicate.

I have the right to be valued

Because I am a human being I have the right to be valued. My life is significant to me and those who care about me and I have a right to live a life that has value, meaning and purpose. I matter. I am of worth – and what I contribute to society throughout my life has value

I have free will and the right to make decisions about my life

I have the right to make decisions and be supported to do so if necessary. I have the right to exercise my free will and make choices. My opinion is the most important when decisions are being made about me and my life. I have a right to be supported to live independently.

I have the right to decide where I live, how I live and with whom I live

I have the right to decide where I live and to choose the person or people to spend my life with. I have a right to live somewhere I can call home and with the community I love.

I have the right to work, develop, participate and contribute

My life does not come to an end because I have reached a certain age. I have a right to work. I have a right to full involvement in my own community. I have a right to thrive and to continue learning, developing and growing. I have a right to support so I can continue contributing. I have a right to explore new things.

I have a right to safety, security and justice

I have a right to be taken seriously when I am afraid. I have a right to information and advice that addresses my worries and uncertainties. If I need the law to protect me I should not be treated differently because I am older. I also have the right to take risks if I want to.

⁴ <http://wales.gov.uk/docs/dhss/publications/140716olderen.pdf>

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These Rights largely reflect European Human Rights and the Equality Act 2010. Even though the Caerphilly County Borough Council Equality statement sets out local action and annual monitoring reports provide a public audit of compliance and achievement. It is helpful if we keep this charter of Rights in mind when implementing this delivery plan as it will help us ensure we treat all our residents who are 50+ with the dignity and respect they both deserve and have the right to expect.

Ageing Well in Wales programme: Was formally established in November 2012 as a five-year partnership of National and Local Government and major public and third sector agencies in Wales. The programme is hosted and chaired by the Older People's Commissioner for Wales. The [Ageing Well in Wales Programme](#) and is seen by the Welsh Government as an important programme that supports the Strategy for Older People in Wales and acts as a key tool in its delivery. The programme's overall aim is to ensure that within Wales there is an improvement in the well-being of people aged 50+. The programme and its partners will also support and champion a positive attitude towards ageing, and the benefits an ageing society brings and ensure that older people have a strong voice that is listened and responded to.

The programme has 5 themed areas of focus:

- **Age Friendly Communities** aim to meet the needs of older people, and people of all ages, in each individual community by responding directly to their needs. Such communities will encourage and enable older people to engage with their surroundings and continue to engage socially within those communities, thereby maintaining their health, independence and wellbeing.
- **Dementia Supportive Communities** which is any community that shows a high level of public awareness and understanding of dementia (for example, a local or national organisation such as a shop, bank or corporation, or a village, town or city)
- **Falls Prevention** will help older people to maintain their health and wellbeing, live longer in their own homes and remain active in their communities.
- **Opportunities for employment, learning and new skills** as older people have a wealth of knowledge and experience which is currently underappreciated and undervalued in the workplace. Tackling age discrimination and recognising the value and worth of older people in Wales is important as older people are currently worth over £1 billion to the Welsh economy every year. The aim is to increase the recognised value of older people through further learning, employment and volunteering opportunities.
- **Loneliness and Isolation** are not fringe issues; they have been shown to damage health, are the basis for social exclusion and are a significant and pressing problem in Wales that cross all boundaries of social class, race, gender identification, sexual orientation, financial status and geography. Eradicating loneliness and isolation may be unrealistic, but working at all levels, individual, organisational and strategic, identifying and tackling the root causes is not.

Local Context

Over 37% of the population of Caerphilly County borough are 50+ and of those 30 % see themselves as having life limiting disabilities, helping them to age well supports our duty under the Equalities Act, the Strategy for Older People, Social Services & Wellbeing (Wales) Act 2014 & the Wellbeing of Future Generations Act 2014.

Local demographics

Caerphilly County Borough has an overall population of 179,247 (2013 Mid Year Estimates) with 66,006 people aged 50 and above; more people across the whole of England and Wales are living past 100 – 7,090 in 2002 to 12,320 in 2012 (ONS mid term data) and many people will spend as long or longer in retirement than in employment.

Caerphilly County Borough's older population at 2013

50 plus	66,006
60 plus	42,774
65 plus	31,831
75 plus	13,447
85 plus	3,448

(Source: ONS 2013 Mid Year Estimates)

Using the 2011 Census data, population estimates for mid 2013 show the age profile for the over 50s in total and by gender.

Age	Total Pop	Male	Female
50-54	12,206	6,102	6,104
55-59	11,026	5,426	5,600
60-64	10,943	5,330	5,613
65-69	10,576	5,189	5,387
70-74	7,808	3,737	4,071
75-79	6,017	2,701	3,316
80-84	3,982	1,741	2,241
85-89	2,270	821	1,449
90+	1,178	278	900
Total 50+	66,006	31,325	34,681

(Source: ONS 2013 Mid Year Estimates)

Caerphilly County Borough Council has produced its own population projections to underpin the review of the Local Development Plan that is currently taking place. A recommended scenario (Scenario E) has been accepted by the authority and the projected figures for those over retirement age are shown below:

People retired and above projections
(retired refers to 60+ for females and 65+ for males)

2016	39,510
2021	42,740
2026	46,600
2031	50,620

(Source: Caerphilly County Borough Council)

Population projections indicate there will be a 60% increase in the number of over 75s by 2031; this is the age when (historically) more people need critical health and social care services to support them through the last years of their lives, and provides a huge resource as well as a challenge to local communities and public services.

Local Service Board: Caerphilly County Borough Local Service Board⁵ set out their shared vision and approach to improve the lives of people living in Caerphilly County Borough through the Single Integrated Plan (SIP) “Caerphilly Delivers”. With a growing number of our residents being 50+, the SIP, in practice, needs to reflect that these residents are not a homogenous group of people who only need Health & Social Care services but are in fact using the majority of public services from bins to transport and as a result have the right to be considered in the majority of our strategy, policy and service development plans. Resulting in the need to support and integrate with the SIP thematic lead groups and their work streams.

Dublin Declaration 2013: Age Friendly Cities & Communities is a European programme linked to the World Health Organisation’s “Age Friendly Cities” network. Across Wales, each of the 22 local authorities including Caerphilly County Borough Council took up the challenge in 2013 signed up to the Dublin Declaration to work towards age-friendly communities by 2020. The details of the Dublin Declaration can be found at appendix 1

⁵ <http://your.caerphilly.gov.uk/communityplanning/content/caerphilly-local-service-board>

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Overarching aim of the Dublin Declaration:

To make Wales a Nation of Age-Friendly Communities

The Outcomes the Dublin Declaration wishes to achieve are:

- The importance of Age-Friendly Communities is recognised at all levels throughout Wales.
- The voices of all generations are heard and actively included in the creation and ongoing development of their Age-Friendly Communities.
- Local and national government support the development of Age-Friendly Communities and inter-generational practice.

50+ Positive Action plan 2003-13: We have been delivering phase on 1 and 2 of the strategy for Older People in Wales locally through our 50+ Positive Action plan. The core aim of this work has been to work in partnership to maximise the health, independence, and involvement of those who are 50+ and living or working in Caerphilly County Borough.

The 2010 -15 key outcomes we have been working to achieve are:

- Older People feel valued and involved in their local communities and their needs, skills and contribution to communities and services are respected and utilised;
- All 50+ residents, communities and stakeholders are well informed and engaged; and
- The 50+ have opportunities to maximise their disposable income.

The last 10 years have seen a range of successful initiatives and pilots that have resulted in changes of practice and improvements to the quality of life for those who are 50+ and living or working in the borough.

WHAT DO OLDER PEOPLE TELL US?

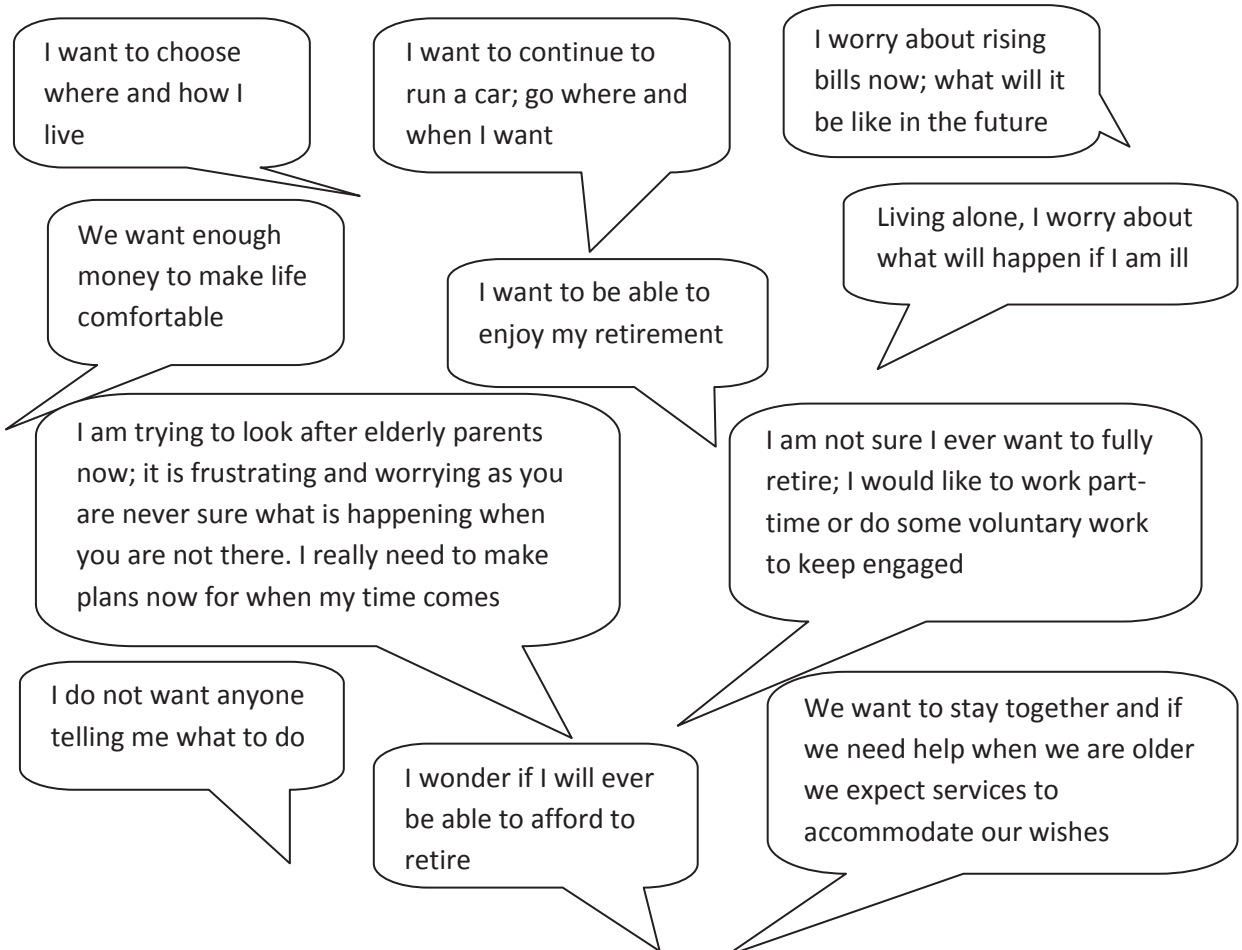
Since the national Strategy for Older People in Wales started to develop in 2001 we have been speaking to older people across Caerphilly County Borough in relation to the local strategic direction. We have a network of those we consult with, which is growing all the time. This includes the Caerphilly County Borough 50+ forum; our 50+ smarter working network (which includes over 300 organisations and people who are older people or are working with older people across the borough and Wales as a whole), the CCBC Viewpoint panel, people attending pensioner groups,

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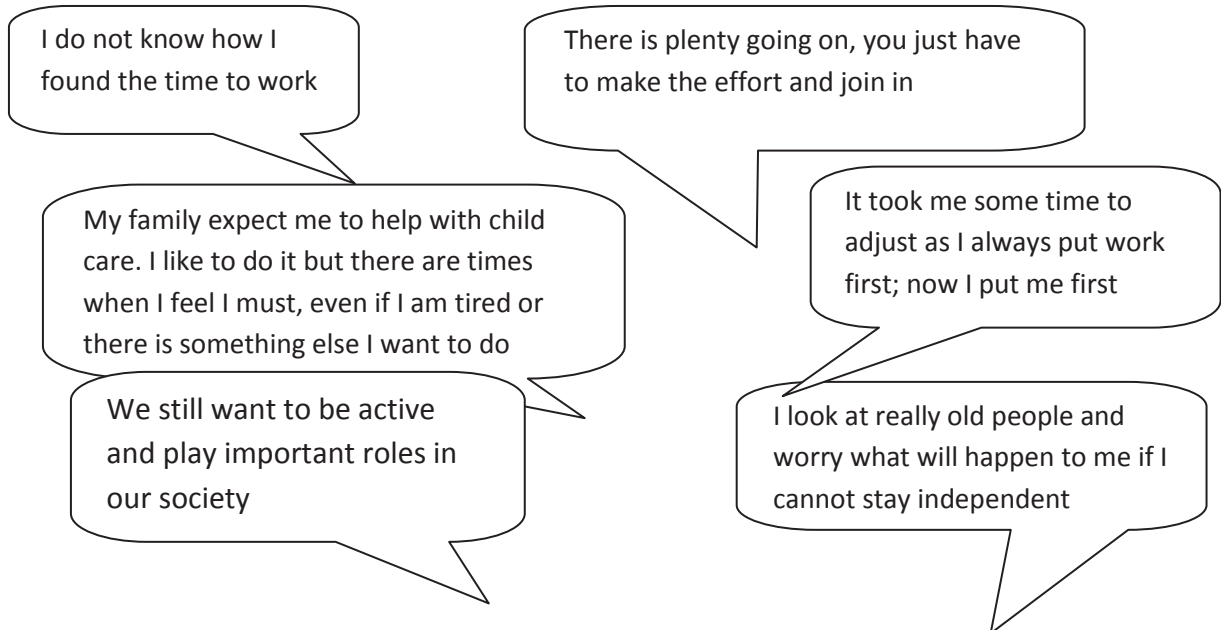
social clubs and activities for retired people, people who are still working; those who engage with the council over the planning and delivery of all its services; those who engage with other public services such as health, housing and voluntary organisations; those engaged with community and town councils; people living in retirement schemes and residential care.

We have and will continue to run annual seminars/workshops to discuss our approach to the National strategy for Older People in Wales, 'Ageing Well in Wales' programme and what are the local issues facing older people and public services in Caerphilly County Borough.

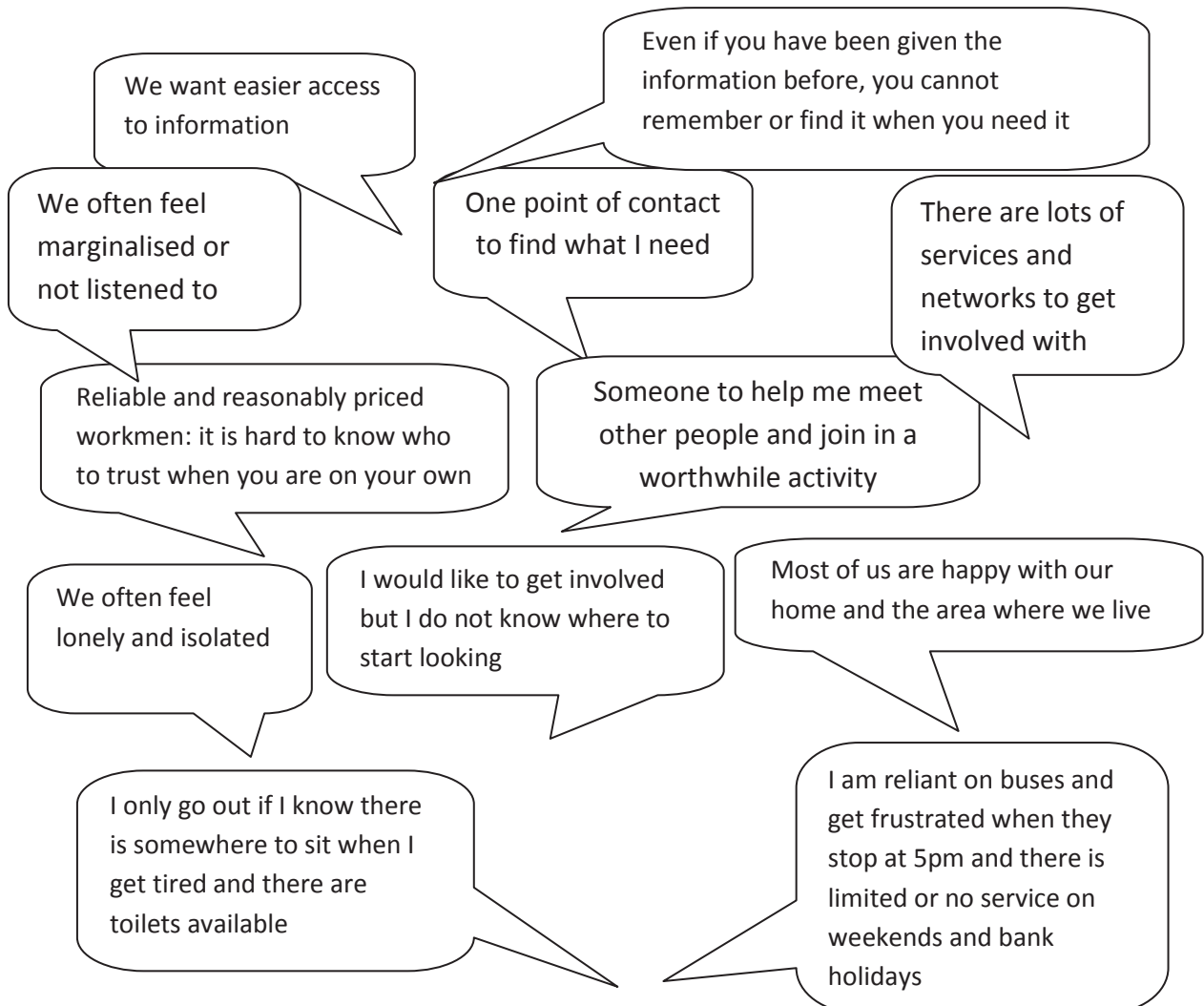
As one would expect the views of people vary depending on age and outlook, current health and financial capacity. People in their 50s are often outraged at being included in a strategy for *older people* but, once they understand we want to support healthy ageing and good quality retirement, this is what they say:



People newly retired or retired for a while and are fairly fit and active tell us:



People who have been retired for some years and those who are less active tell us:



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As we all know older people are not a homogenous group and a variety of responses are needed to support people at different stages of life. We need to listen to what people tell us and our focus should be to act on the feedback they give us regarding their needs. In particular we need to improve access to information and advice so people can find out what help they can get, where from, and how and in doing so, remain as independent as possible in their own homes and communities.

THE NEED FOR CULTURAL CHANGE

Where income is an issue for older people there is often little room for manoeuvre as gaining employment and increasing household income is unlikely which sets them aside from other demographic groups. It is estimated that 84,000 older people in Wales (14% of those aged 65 or over) are living in poverty¹. In Wales, unclaimed Pension Credit is worth £168m each year and: around one-third of older people, approx 94,800 people, who are entitled to claim do not claim or receive. This will almost inevitably result in an increase in health and well being issues for those people, leading to increased costs to Health and Public sector services.

There are a number of causes of as to why people don't claim the support they are entitled to, however it is fair to assume that much is down to lack of knowledge and the cultural attitude of older people towards "handouts" and a shared history that has taught older people to "make do"

Depression and social isolation can affect as much as one in seven people over the age of 65 and there is a growing body of evidence⁶ detailing the importance of the social and emotional aspects of well-being for older people. Scientific studies in America (long term study of 2,000 people aged 50 and over) and the UK based Joseph Rowntree Foundation (Neighbourhood project), show feeling extreme loneliness on a long-term basis can be worse than obesity in terms of increasing the potentially lethal health risks that lead to premature death.

Leading a healthy lifestyle from as early an age as possible will help to extend life expectancy. We need to help older people understand it is never too late to start as at any age you can quite quickly feel the benefits of an improved lifestyle.

Taking into account these issues we need to find ways to support cultural change that encourages Caerphilly County Borough residents, public services and their

¹ <http://www.ageuk.org.uk/PageFiles/41168/Life%20on%20a%20low%20income%20-%20FINAL%20-%20E.pdf?dtrk=true>

⁶ SCIE's review of research evidence, published in Research briefing 39: preventing loneliness and social isolation: interventions and outcomes

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partners to help people to help themselves when preparing for later life. A change of this nature will support people to keep as well as they are able to, enabling them to have the best quality of life within their personal circumstances, no matter how long people live.

We also need to develop a culture across the county borough that encourages everyone to see ageing not as a problem or burden but to realise that those who are 50+ are the largest consumer market of our time, an important part of local and national economies and an enormous resource who give significant amounts of time to volunteering, caring and child care. To achieve this we also need to support and train public service staff and our partners to fully understand the impact of direct, indirect and subconscious Ageism.

HOW CAN WE TAKE THIS FORWARD IN CAERPHILLY COUNTY BOROUGH?

With the launch of the Ageing Welling Wales programme we have an opportunity to review our direction and capitalise on a national programme to help drive through local initiatives as well as using the national Ageing Well networks to seek out good ideas and access funding streams through partnerships across Wales and Europe. It is also important to note that if we take a life course approach to ageing well we will be creating positive and supportive communities, not only for older people, but also for children and young people, young families, Carers etc.

We need to ensure we link to and support the priorities identified in the wider strategies and plans as written by the Local Authority, Local Service Board (soon to become Public Service Board) and our wider partners.

Specifically we need to consider and respond to the following key themes that significantly impact on the wellbeing of older people.

Social:

Everyone wants to feel valued and respected, no matter what his or her age. However Ageism is sadly a real and present issue for those who are 50+. Loneliness and isolation is also a big factor for many of older people and some will need additional support, after life changing events, to reconnect with their communities and develop a sense of their individual self-worth. Therefore we need to find ways to enable older people to no longer feel 'invisible' and ensure that they feel they have a contribution to make to their community and wider society.

The majority of older people are able to run their own lives and have minimal contact with public services. However, where older people and those who care for them do need additional support, providing the right information at the right time is critical, as

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people “don’t know what they don’t know”. We need to consider how we can improve the way we provide information and opportunities to engage in learning and creative activities to facilitate, healthy ageing and tackle discrimination ageing.

Environmental:

Older people need suitable housing with access to their communities and transport links. Everyone wants to feel that they can get out and about as and when they wish to, whether this is with the support of a carer or escort or under their own steam. Safe surroundings and transport are important to older people. For them facilities such as good lighting, seating, toilets and places to go to including shops, community halls, libraries, leisure, learning and health services all play a role in their wellbeing. The same can be said for people of all ages especially children and people with certain medical conditions, disabilities or poor mobility.

Lack of information, difficulties in using or accessing facilities and locations can often prevent someone from going out. This in turn can lead to feelings of isolation, which can have a negative impact on their health. We need to consider how we can help people to find out and plan things such as, how to get from A to B, transport routes and timings, parking, access issues, seating, access to toilets and refreshments.

We also need to consider how we protect the most vulnerable. There is an ongoing issue of vulnerable people suffering abuse and ‘scams’ in their own homes and communities. We need to consider how we can empower residents to protect themselves and look out for those around them and if required feel able to access help and support if needed.

Financial:

Having sufficient income is important to us all and so much hinges on feeling in control of our finances. Most people in retirement have a fixed income through a pension, though some people still work by choice or find they may need to supplement state and/ or occupational pension incomes or savings.

Whilst personal finances of the 50+ are out of our direct control, public services can support & encourage people to plan for their retirement and manage their retirement income. We can provide information and signpost them to appropriate to support such as: affordable housing within the county borough, energy efficiency, support with digital inclusion, debt management, financial and literacy skills and very importantly encourage them to claim what they are entitled to.

For those people who are too young or not ready to retire, partners can offer or signpost to re-training, access to employment, maintaining employment and flexible working information and support.

Actions & Outcomes

In the climate of financial restraint and reduced resource in which the delivery plan has been developed, the following approaches will be taken in the first 2 years:

- To identify and share current good practice that promotes and facilitates the wellbeing of older people in the borough
- The use of a range of Media formats and campaigns to encourage and support the changes needed to improve the wellbeing of older people in our communities:
 - Increase the uptake of Benefits and Grants by those entitled to them
 - Raising awareness of the value of developing Age friendly Communities
 - Tackling Age discrimination
 - Raise awareness on Falls prevention
 - Reduce the loneliness and isolation of the 50+
- To enable residents where possible to help themselves, their relative, friends and neighbours to age well
 - Through access to appropriate information
 - By supporting residents to identified their own issues and solutions

Creating Age friendly Communities enables clear and tangible outcomes that will evidence our local implementation of the Strategy for Older People in Wales.

This 50+ Positive Action delivery plan is aimed at public services and partners across Caerphilly County Borough. The actions set out where local public services and our partners have a role to play in providing information and support as well as services and how we can also help residents to help themselves.

The plan provides an initial framework for action that will develop over time to reflect progress and the changing social, political and funding landscape of the next 5 years. It reflects the Rights for Older People and includes our current 50+ Positive Action objectives and those of the Ageing Well programme. This delivery plan will be a living document that will be monitored quarterly and reviewed and updated as required.

Reductions in public spending balanced with increasing public expectations and aspirations inevitably make these challenging times, however, public services in Caerphilly County Borough will work towards meeting local requirements within available resources.

We will continue to build on our long established and effective partnerships.

This Delivery Plan has been developed in partnership with local public services, partners and older people, with contributions from the private sector.

Initial partners key to delivery:

50+ Positive Action key stakeholders

Age Concern Gwent

Age Cymru

Ageing Well in Wales

Aneurin Bevan University Health Board

Caerphilly County Borough County Borough Council (CCBC)

- Communications (Corporate & Directorate)
- Communities First
- Community Safety partnership
- Connecting schools & community & Youth forum
- Council Tax & benefits team
- Education & Lifelong Learning
- Environment
- Public Protection
- Health Challenge Caerphilly
- Housing including Housing partners & Older People's Housing
- Planning & Development
- Regeneration Services for CCBC
- Social Services
- Supporting People
- Town Centre Management

Communications various partners

Faith Communities

Neighbourhood Care Networks

Care and Repair Caerphilly

GAVO

Gwent Police Community policing team

DWP & Jobcentre Plus

Single Integrated Plan: Leads & Delivery groups

Last updated 6.11.15:

This Action plan is designed to identify strands of work and inform stakeholders enabling them to link up with/ support projects

Action: Identify & share current good practice that promotes and facilitates the wellbeing of older people		
<u>What and by whom:</u> including Lead contact details	When	Progress/ Outcomes/ Sustainability: Achievements, problems & Impact to date
Identify current activity across CCBC and in the community & engage with CCBC & partners on delivery plan by <ul style="list-style-type: none"> • Run a Workshop with 'professionals' to engage & consult on the delivery plan • Develop Ageing Well programme theme network membership Lead: Mandy Sprague - 50+ Positive Action 01443 864277 spragm@caerphilly.gov.uk	April/May 15	Workshop completed on 14 th May. Mapping of current services started and a range of Ideas for ageing well initiatives developed and Initial network established
<ul style="list-style-type: none"> • Review WAO independence of Older people report & mapping tool Lead: Mandy Sprague - 50+ Positive Action 01443 864277 spragm@caerphilly.gov.uk	August 15	WAO report as yet not released however best practice event attended and participating in 'Coffee trial'

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Action: Identify & share current good practice that promotes and facilitates the wellbeing of older people		
<u>What and by whom:</u> including Lead contact details	When	Progress/ Outcomes/ Sustainability: Achievements, problems & Impact to date
Identify & Share effective initiatives to support developing Dementia Friendly communities in Caerphilly <ul style="list-style-type: none"> • Workshop on developing dementia friendly communities CF Rhymney project / RVS & CHAT/ Dementia matters team / Rempods/ Libraries / Colin Capel Communities First Mandy Sprague - 50+ Positive Action	Oct 14	This workshop was run with our 6 Rempods on display and our pictures to share books. Various linkages were made resulting in a range of initiatives joining forces including the Winding House working with Alzheimer's society to develop a dementia friendly medium. At least one independent sector home bought and now uses a number of Rempods as a result of this event.
Improve access to information to enable residents where possible to help themselves, their relative and friends & neighbours to Age Well <ul style="list-style-type: none"> ➤ Develop residential homes enhanced profiles on "think about me" Good care guide" Gareth Jones – SS customer Services Viv Daye SS Commissioning	March 15	Reviews of Caerphilly homes are being posted and initial feedback on this resource is positive

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Action: Identify & share current good practice that promotes and facilitates the wellbeing of older people

<u>What and by whom:</u> including Lead contact details	When	Progress/ Outcomes/ Sustainability: Achievements, problems & Impact to date
Development of Dementia Matters programme: Develop / role out a range of Dementia training to support the range of community needs EG: <ul style="list-style-type: none"> • Dementia Friends • Dementia Champions • Dealing with difficult situations Phil Diamond for Dementia matters group Social Services Workforce development Alzheimer’s society Caerphilly County Borough 50+ forum Upper Rhymney Valley Communities First team	Throughout 2015	Around 100 CCBC staff / care home staff /forum members / and volunteers from Communities First & the Winding house museum have completed training and signed up to be Dementia Friends Dementia Matters training modules are currently being completed by a range of CCBC social services staff resulting on improvements of care home settings and care for those living with dementia
Consult local communities to identify how they can develop Age Friendly Communities Mandy Sprague – 50+ Positive Action Communities First Parent Network	2015 / 2016	

Action: Use of a range of Media formats and campaigns to encourage and support the changes needed to improve the wellbeing of older people in our communities

<u>What and by whom:</u> including Lead contact details	When	Progress/ Outcomes/ Sustainability: Achievements, problems & Impact to date
Develop or support current multi media campaigns to raise awareness of loneliness & isolation Working with Partners/ residents / local businesses Mandy Sprague - 50+ Positive Action Hayley Lancaster – CCBC Corporate Communications Andrew Highway Town centre management Campaign to end loneliness/ Ageing Well Networks		
Tackle Age discrimination with the 50+ Positive Action Age Is Just a Number! & the Say no to Ageism Campaigns Mandy Sprague - 50+ Positive Action 01443 864277 spragm@caerphilly.gov.uk Richard Jones – for Wales Commissioner for Older People	Ongoing	

Last updated 6.11.15:

Action: Use of a range of Media formats and campaigns to encourage and support the changes needed to improve the wellbeing of older people in our communities

<p>Develop a multi media campaign to help people maximise their incomes Don't miss out find out: Bus banner • Twitter: Simon says "make the call"</p> <p>50+ PA Maximising income group Corp Communications</p>	<p>Jan 15</p> <p>May/ June 15</p>	<p>Reusable banner placed on CCBC customer service bus for 4 months. This travelled throughout the borough. With press coverage</p>
<p>Develop a multi media campaign to increase the uptake of Pension Credit by those entitled to it • Simon says "make the call" on CCBC Bus banner/ Facebook/ Twitter:</p> <p>50+ PA Maximising income group Corp Communications 50+ forum</p>	<p>January 16</p>	

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Action: Enable residents to help themselves, their relatives, friends and neighbours to age well		
<u>What and by whom:</u> including Lead contact details	When	Progress/ Outcomes/ Sustainability: Achievements, problems & Impact to date
<p>Ongoing development of the CCBC Website</p> <ul style="list-style-type: none"> ➤ Develop & increase the content on the Community Directory ➤ Ensure the directory is searchable from CCBC Home page <p>Louise Saddler - IT E governance team Mandy Sprague - 50+ Positive Action Alison Palmer - GAVO Steve Howells – Social Services</p>	Jan – Oct 15	Content is improved Categories reviewed & improved to more user friendly language
<p>Develop the use of our reminiscence tools Rempods with residential homes & Partners</p> <p>Social Services Commissioning team Winding House Museum & Caerphilly Library</p>	Ongoing	6 Rempods are rotated around homes including the independent sector and the Winding House museum. Using the museum allows members of the public to be able to access this excellent resource.
<p>Develop the use of our Pictures to share reminiscence books in libraries & residential homes</p> <p>CCBC Library Service</p>	Ongoing	Most of the CCBC community libraries now have copies for residents to borrow. A further 4 sets are rotating around the borough residential homes on a quarterly basis

Action: Enable residents to help themselves, their relatives, friends and neighbours to age well		
<u>What and by whom:</u> including Lead contact details	When	Progress/ Outcomes/ Sustainability: Achievements, problems & Impact to date
<p>The development and effective use of Community Connectors across the borough to support residents to identified their own issues and solutions</p> <p>Ceri Martin - Social Services Information & Advice team 0808 100 2500</p>	<p>June 14 – Dec 15</p>	<p>3 connectors now in place and more marketing is needed to ensure that residents and professional are aware of this early intervention support service</p>
<p>Enable the Caerphilly 50+ Forum to become a source of information for 50+ residents across the borough</p> <ul style="list-style-type: none"> Develop Website & social Media engagement tools <p>Chair of 50+ forum 50plus@gmail.com Mandy Sprague - 50+ Positive Action 01443 864277 spragm@caerphilly.gov.uk</p>	<p>April 15 –</p>	<p>The forum have redesigned their website and rebranded www.caerphillyover50.co.uk they have also developed a Caerphilly over 50 facebook page. They now regularly post information and advice which is reaching a growing audience. Security & safety postings have been know to reach 40,000 people within 4 days of posting proving the value of social media as a tool for the forum.</p>
<p>Enable the Caerphilly 50+ Forum to run social, information and skill sharing events</p> <p>Chair of 50+ forum 50plus@gmail.com Matt Lloyd Get Caerphilly online John Poyner CCBC Connecting Schools & Communities Mandy Sprague - 50+ Positive Action 01443 864277 spragm@caerphilly.gov.uk</p>	<p>April 15 July 15 Oct 15</p>	<p>The forum has run 2 digital skills events with Communities First/ Get Caerphilly online team. These have been well received and increased forum membership and use of Digital Fridays sessions Their 1st social event in planned for older peoples days at Lewis school Pengham</p>

Action: Enable residents to help themselves, their relatives, friends and neighbours to age well		
<u>What and by whom:</u> including Lead contact details	When	Progress/ Outcomes/ Sustainability: Achievements, problems & Impact to date
Enable the Caerphilly 50+ Forum to get their voices heard <ul style="list-style-type: none"> • Enable forum members & residents to use digital methods to get their voices heard Chair of 50+ forum 50plus@gmail.com Mandy Sprague - 50+ Positive Action 01443 864277 spragm@caerphilly.gov.uk	Oct 15	In July the forum restarted their digital story telling initiative by supporting a member to make a Top tips video on renewing Disability badge. This has been shared via their website and across Wales through the National Partnership forum for Older People and a range of other networks. They are now working on another film with CBC Customer Service team to help ensure those who are entitled to Blue badges feel comfortable to apply and bring the appropriate evidence with them
Enable the Caerphilly 50+ Forum to increase their membership to more appropriately reflect older people across the borough Chair of 50+ forum 50plus@gmail.com Mandy Sprague - 50+ Positive Action 01443 864277 spragm@caerphilly.gov.uk	Ongoing	Their membership has increased significantly in the year 14 – 15
Job clubs and training to support 50+ back into work Mark Davies - Communities First DWP	Ongoing	

Last updated 6.11.15:

Action: Enable residents to help themselves, their relatives, friends and neighbours to age well		
<u>What and by whom:</u> including Lead contact details	When	Progress/ Outcomes/ Sustainability: Achievements, problems & Impact to date
<p>WHQS empowering tenants liaison officers (TLOs) to more effectively sign post residents to services & support they need</p> <p>Kelsey Watkins – Communications CCBC WHQS</p>	2014/15	<p>Training sessions were run to allow a wide range of partners to inform the TLOs of the services they provide including giving simple essential contacts and referral details. This has been very effective and created a change in attitudes towards signposting.</p>
<p>Enable residents to make informed choices on residential care by providing access to independent reviews of residential care homes across the borough via the “think about me” Good care guide”</p> <p>Viv Daye Social Services (SS) Commissioning Tanya Strange Aneurin Bevan University Health Board Gareth Jones – SS customer Services</p>	March 15/March 16	<p>CCBC are participating in the Gwent pilot. The numbers of reviews are increasing and public feedback to this facility has been positive.</p> <p>More promotion of the service is needed</p>
<p>Review Feedback comments from the Urdd and share to help others understand how residents feel about Age friendly communities</p> <p>Mandy Sprague 50+ Positive Action Gweneria Raw Rees Ageing Well programme</p>	Nov 2015	<p>Over 500 comments were received and how been logged on a spreadsheet. The next stage is to understand themes and common threads and to share with partners</p>

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Action: Enable residents to help themselves, their relatives, friends and neighbours to age well

<u>What and by whom:</u> including Lead contact details	When	Progress/ Outcomes/ Sustainability: Achievements, problems & Impact to date
Pilot programme: The Living Well Living Longer Health Check; Cardiovascular Disease risk assessment for 40-64 year olds, in the most deprived areas of the Caerphilly North Neighbourhood Care Network. – NCN.	Nov 15 -	The programme will invite Patients aged between 40-64, not currently on a chronic disease register, or related medication, to attend a 45 minute assessment, with a Healthcare Support Worker, in a community venue. Support will be offered to make personal lifestyle changes if needed.
Trading Standards work closely with the National Trading Standards Scams team project to highlight and raise awareness around scams affecting Caerphilly residents.	Ongoing	The National team provide lists of scams victims in the Borough. All victims are visited and advice, support, practical information and where appropriate referrals are made to relevant agencies. We have been able to return small amounts of money to residents and in one particular case have empowered a victim to realise they were being scammed thus saving them over £1000.

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Action: Enable residents to help themselves, their relatives, friends and neighbours to age well

<u>What and by whom:</u> including Lead contact details	When	Progress/ Outcomes/ Sustainability: Achievements, problems & Impact to date
No cold calling zones are seen by Trading Standards as an effective means of combating the rise in incidents of crime and doorstep rogue trader incidents in the borough.	Ongoing	Trading Standards work closely with various partners such as Gwent Police. Neighbourhood watch, residents associations and community groups to raise awareness and empower consumers to deal effectively with doorstep callers. Currently we have over 30 zones
White Rose resource centre run tailor made fitness sessions for the Over 50's, tackling Cardiac rehabilitation, Knee and breathing problems Communities First: Sean Rees 01443 878095 reessc@caerffili.gov.uk	Ongoing	Over 150 people attend aged between 50 – 90. Communities First do provide transportation in certain circumstances

**THE DUBLIN DECLARATION
ON AGE-FRIENDLY CITIES AND COMMUNITIES IN EUROPE 2013**

On the occasion of the 'EU Summit on Active and Healthy Ageing', held in Dublin, Ireland on the 13-14 June 2013, under the Irish Presidency of the European Union, we, the mayors and senior political representatives of European cities, municipalities, communities and regions unanimously declare the following:

We will:

Promote the 'Dublin Declaration on Age-Friendly Cities and Communities in Europe 2013' (Dublin Declaration 2013) in appropriate national and international forums, fostering the maximum adherence possible to its values, principles and premises, in terms of plans, programmes and resources, in order to implement the commitments in this Declaration within a reasonable period of time.

Collaborate with all relevant regional and local stakeholders to support the full application of the pledges in the Dublin Declaration on Age-Friendly Cities and Communities in Europe 2013, including cooperation with the WHO European Regional Office and its Network of Cities committed to developing age-friendly environments as part of the WHO Global Network of Age-Friendly Cities and Communities. This will involve commencing a multi-year cycle of continual assessment and improvement to make their environments more age-friendly.

Communicate through local and regional channels and networks between the various cities and communities to stimulate and support advances in the promotion of equal rights and opportunities for older citizens and to share learning about advances in policies and practices which improve their lives.

Supporting Pledge

The undersigning cities and communities also pledge, where it is within their area of responsibility and economically feasible, to further the following specific actions, and to incorporate them into key planning instruments to strengthen long term sustainability: Promote among the general public **awareness of older people**, their rights, needs, and potentials, and highlight the positive social, economic and cultural contribution they make.

Ensure that the views and opinions of older people are valued and listened to and that structures and **processes of citizen-centred engagement** are developed to ensure that older people have an adequate involvement in decision making and are actively involved in the design and creation of innovation and change.

Adopt measures to develop **urban spaces and public places** that are inclusive, sharable and desirable to all, including older people, and ensure that publicly used buildings promote the dignity, health and well-being of users of all ages, and are fit for purpose to meet the changing needs of an ageing society.

Promote and support the development of neighbourhoods and communities for all ages that are diverse, safe, inclusive and sustainable, and that include **housing** for older people that is of the

Last updated 6.11.15:

highest quality. Particular attention should be given to the needs of older people in assisted living, residential care and nursing homes where their dignity and autonomy is at greater risk.

Work to establish **public transport systems** that are available and affordable to all, including older people, and are 'seamless' within and across the various modes of transport that exist. The transport systems should also promote and facilitate personal transport use, such as cycling and driving by older people.

As these become more difficult, personal alternatives such as affordable taxis and car-pooling, which interconnect with the public system, should be made available.

Promote the **participation of all, including older people, in the social and cultural life** of their community by making available a diverse range of events and activities that are accessible, affordable and tailored to be inclusive of them and promote their integration into the community. This should include the promotion of intergenerational activities.

Promote and support the development of **employment and volunteering opportunities** for all, including older people, and recognise their positive contribution, and include the provision of **lifelong learning** opportunities in order to empower older people and promote their autonomy.

Ensure that a comprehensive and integrated range of affordable, easily accessible, age-friendly and high quality **community support and health services** is available to all, including older people, to include health promotion and prevention programmes, community-based support services, primary care, secondary acute hospital, rehabilitation services, specialist tertiary, long-term residential and compassionate end of life care.

Dublin, 13 June 2013

Dementia Friendly Community – Caerphilly

Accreditation Criteria and Next Steps

Meeting 8th October 2015, Ty Penallta, Ystrad Mynach

Attendance: Mandy Sprague (MS) Sue Wright (SW) Howard Rees (HR) all CCBC, Phil Diamond (PD) Gwent Transformation Team, Ian Thomas (IT) Alzheimers Society, Natalie Flowers (ABUHB) John Green (JG) New Horizons

Apologies: Viv Daye (CCBC) Susanne Maddax (GAVO) Colin Capel & Sean Rees Communities First Michelle Jones (MJ) Parent Network

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	Criteria	ACTIONS & UPDATES	NEXT STEPS OCT 2015
1	Ensure the right local STRUCTURE is in place to maintain a sustainable dementia friendly community.	<p><u>LEAD Local Authority (Gwent Transformation Team Lead – Phil Diamond [PD])</u></p> <ul style="list-style-type: none"> • Ensure appropriate links with Local Service Board (LSB) /Older People’s Forum and establish effective coordination [PD/MS]. • Links in place NCN and Ageing Well in Wales. • DFC Implementation group established • Developed Terms Of Reference and declaration. • Link to regional Dementia Board and implementation of Dementia Nation Wales [PD] 	<ul style="list-style-type: none"> • Links in place with LSB, NCN and Ageing Well in Wales. PD/MS sit on national advisory groups • ACTION: Briefing to LSB with 6 month progress report by Dec 2015 [PD] • ACTION: PD to attend next LSB meeting with OPC [PD] • ACTION: Draft TOR circulated for comment need to be signed off [PD] • Declaration developed as part of ‘checklist’ • Viv Day reported to CCBC to develop DFC. Check update [PD]

<p>2</p>	<p>Identify leads- CHAMPIONS - to take responsibility for driving forward the work to support your community to become dementia friendly.</p>	<p><u>LEAD Welsh Assembly & Local Authority (PD supporting)</u></p> <ul style="list-style-type: none"> • Dementia Champions have been identified in Caerphilly and at Councillor level. • Champions will also, where available, chair sub group 4 times per year [PD] • PD met with Dave Street to identify elected member champion – positions reviewed annually • CC linking Gerald Jones MP and Huw Lewis AM both interested in supporting. • Natalie Flowers linking with business leader in Caerphilly town – John Moor Solicitors • Identify supporting Officers from LA, ABUHB, and Alzheimer’s Society. [PD] 	<p>ACTION: PD to follow up with VD, CC and CC for political champions</p>
<p>3</p>	<p>Have a plan to raise AWARENESS about dementia in key organisations and businesses within the community that support people with dementia To ensure a better understanding of dementia and an appreciation of the condition.</p>	<p><u>LEAD Alzheimer’s Society (Chella Borde – Dementia Champion training) & Local Authority PD)</u></p> <ol style="list-style-type: none"> 1. Roll out of Dementia Friends Awareness and Champion Training [PD/CB] 2. Identify current list of champion trainers [CB] 3 x Dementia Champion training organised across region up to Dec 15 3. Contact partners to identify dates for awareness and champion training [PD] 4. Record awareness and training sessions [PD/CB] 5. Use existing communication mechanisms to raise awareness [PD to discuss with LA communication team] <p><u>Dementia Friends Sessions</u></p> <ol style="list-style-type: none"> 6. Locations in Rhymney (Winding House, Ynys Mynydd etc) also Parenting Network which included MP Gerlad Jones [CC] 	<ul style="list-style-type: none"> • ACTION: all members to discuss adoption of symbol. PD to circulate ‘checklist’ • Business forum, Barclays Bank [MS] • Schools [PD] • Town Centre management – Andrew Highway to be invited to sit on group [MS/PD] • PD to deliver session to NCN staff in Newbridge • PD in discussion with Gwent Police to deliver sessions to PCSOs

		<p>7. Further CCBC staff [VD/SW] 8. Natwest Bank Caerphilly Twon Centre and film made to be used across the UK [PD] 9. Health Champions [GAVO] 10. GPs through NCN network [PD] 11. ACTION: PD to discuss with Winding House, Natwest and Parenting Forum adopting logo</p> <p>DF generic flyer developed [PD]</p>	<ul style="list-style-type: none"> • Need to include Ambulance and Fire Service MS has contacts. <p>Adoption of DFC logo</p> <ul style="list-style-type: none"> • United Welsh
4	<p>Develop a STRONG VOICE for people with dementia living in your communities. This will give your plan credibility and will make sure it focuses on areas people with dementia feel are most important</p>	<p><u>LEAD (Alzheimer's Society)</u></p> <ul style="list-style-type: none"> • Ensure existing carer's forums are linked to Dementia Friendly Community through representative on sub group [PD] • Ensure carer's views standing item agenda [PD] • Use carers initial evaluation [PD] • IT now sits on group and links with support groups and carers • MS suggested inviting a carer from a local forum. 	<ul style="list-style-type: none"> • ACTION: discuss further at next meeting • IT to visit Dementia Friendly Cafes and Carer's group and undertake baseline evaluation • IT to link with Dementia Coordinators and understand person's journey living with dementia
5	<p>RAISE THE PROFILE of your work to increase reach and awareness to different groups in the community</p>	<p><u>LEAD ALL</u></p> <ul style="list-style-type: none"> • Use existing mechanisms to communicate awareness of work to achieve Dementia Friendly Community e.g. council newsletter, GAVO, partner's websites [PD & ALL] • Developed DFC webpages shared link to council and LSB website • Facebook, twitter etc [ALL] • Discussed launch event. Decided to target Winding House Museum (reminisce boxes etc) link to local schools preferably 	<ul style="list-style-type: none"> • Launch agreed: Winding House New Tredegar, end of November ACTION: PD/CC/VD to discuss with communications launch of DFC and press release Newsline, Caerphilly Observer, SW Argus

		<p>early autumn first week of October. Use event to launch Parenting Forum book.</p> <ul style="list-style-type: none"> • Link to NCN Dementia Pathway website [PD&NCN Lead]. PD now part of development group discuss website and validity with Dementia Connect website • Link to Community Connector programme to raise awareness of progress [PD] • Natwest Bank adopted DFC logo and article on CCBC website. 	
6	<p>Focus your plans on a number of key areas that have been identified locally</p>	<p><u>LEAD Local Authority</u></p> <ul style="list-style-type: none"> • Use existing LSB/Older People’s strategy action plan templates and link to current strategies [PD/MS] • Suggest items on Older People’s Forum and LSB agenda [PD/MS] • Link to Ageing Well in Wales and Dementia Board – see 1 • Identify priorities and targets <p>Emerging Priorities</p> <ol style="list-style-type: none"> 1. Identify pilot town(s) – Caerphilly & Rhymney 2. Raise Awareness through Dementia Friends – target 500 Dementia Friends, 10 Champions, specifically businesses in each town centre. 3. Develop website resource – linked to NCN Dementia Roadmap development 4. Strategically link to existing strategies under Local Service Board 	<p>Majority of priorities progressing –see previous sections</p>
7	<p>Have in place a plan or system to UPDATE THE</p>	<p>LEAD (ALL but PD to coordinate)</p> <ul style="list-style-type: none"> • Provide 6 monthly report and all partners to contribute [PD & ALL] 	<ul style="list-style-type: none"> • Report will need to be produced for Nov 2015. Report will be

<p>PROGRESS of your community after six months and one year. To participate in the recognition process you will need to set out how you intend to report on progress towards becoming dementia friendly at the six-month stage and self-assess on an annual basis.</p>	<ul style="list-style-type: none"> • Develop reporting mechanism template based on priorities [PD] • Use carers and groups as focus groups [PD/LS/DL] <ul style="list-style-type: none"> ▪ Questionnaires (before and after) ▪ On line questionnaire ▪ Comment books ▪ Digital Stories ▪ Reference group • Report through existing strategic mechanism LA scrutiny process, Local Service Board and Health Board. [PD] 	<p>circulated to partners</p> <ul style="list-style-type: none"> • ACTION: PD discussing evaluation with SSIA • ACTION: IT to undertake evaluation with specific groups
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HEALTH, SOCIAL CARE AND WELL BEING SCRUTINY COMMITTEE 9TH FEBRUARY 2016

SUBJECT: BUDGET MONITORING REPORT (MONTH 9)

REPORT BY: CORPORATE DIRECTOR SOCIAL SERVICES

1. PURPOSE OF REPORT

- 1.1 To inform Members of projected revenue expenditure for the Social Services Directorate for the 2015/16 financial year.
- 1.2 To update Members on the progress made against the savings targets built in to the 2015/16 revenue budget for the Directorate.

2. SUMMARY

- 2.1 The report summarises the projected financial position for the Social Services Directorate for the 2015/16 financial year based on information available as at month 9 (December 2015). Full details are attached at Appendix 1.
- 2.2 The report identifies the progress that has been made towards delivering the targeted savings that were included in the 2015/16 budget.

3. LINKS TO STRATEGY

- 3.1 The expenditure of the Directorate is linked directly to its ability to shape and deliver its strategic objectives, which in turn assists the achievement of the Authority's stated aims.

4. THE REPORT

- 4.1 The 2015/16 month 9 position is a projected Directorate underspend of £714k as summarised in the table below: -

Division	2015/16 Current Budget (£000's)	2015/16 Projection/ Commitment (£000's)	2015/16 Over/(Under) Spend (£000's)
Children's Services	19,146	18,905	(241)
Adult Services	52,419	51,945	(474)
Service Strategy & Business Support	2,785	2,786	1
Totals: -	74,350	73,636	(714)

- 4.2 This equates to a net movement of £390k from the £324k projected underspend that was reported to the Health, Social Care and Wellbeing Scrutiny Committee on 20th October as part of the Month 5 Budget Monitoring Report.
- 4.3 Around £365k of this net movement can be attributed to a review of Supporting People contracts. This review was necessitated by a cut in Welsh Government grant funding for 2015/16 of around £359k coupled with additional cost pressures in respect of tenancy support and homelessness.
- 4.4 Full details of the month 9 budgets and projections are provided in Appendix 1 and the following paragraphs summarise the key issues arising.

4.5 **Children's Services**

- 4.5.1 The Children's Services Division is currently projected to underspend by £241k as summarised in the following table: -

	2015/16 Current Budget (£000's)	2015/16 Projection/ Commitment (£000's)	2015/16 Over/(Under) Spend (£000's)
Management, Fieldwork & Administration	8,638	8,108	(530)
External Residential Care, Fostering & Adoption	8,186	8,553	367
Youth Offending	402	380	(22)
Other Costs	1,920	1,864	(56)
Totals: -	19,146	18,905	(241)

Management, Fieldwork and Administration

- 4.5.2 In response to the anticipated reductions in Welsh Government funding over the forthcoming financial years, a prudent approach to vacancy management has been adopted. A number of vacant posts have now been withheld for the remainder of the current financial year pending consultation in respect of the 2016/17 corporate budget strategy. This has contributed to a projected underspend of £530k against Management, Fieldwork and Administration posts within the Division.

Child Care Placement Costs

- 4.5.3 An overall overspend of £367k is projected in respect of residential placements, fostering and adoption which amounts to an increase of £119k since the Month 5 position. Around £75k of this increase relates to adoption inter-agency fees associated with finding adoptive placements outside of the local authority boundaries.

Youth Offending Service

- 4.5.4 An underspend of £22k is projected in respect of the Youth Offending Service (YOS) as a result of a decision taken by the YOS Local Management Board to redistribute an element of the partnership's reserves back to partners.

Other Costs

- 4.5.5 The projected £56k underspend for 'Other Costs' can be attributed to rigorous management of budgets for prevention and support.

4.6 Adult Services

4.6.1 The Adult Services Division is currently projected to underspend by £474k as summarised in the following table: -

	2015/16 Current Budget (£000's)	2015/16 Projection/ Commitment (£000's)	2015/16 Over/(Under) Spend (£000's)
Management, Fieldwork & Administration	7,634	7,422	(212)
Own Residential Care	5,884	5,684	(200)
Own Day Care	4,402	4,166	(236)
Sheltered Employment	71	68	(3)
Aid and Adaptations	967	903	(64)
Costs of Care Packages			
- <i>External Residential Care</i>	11,159	11,209	50
- <i>External Day Care</i>	879	831	(48)
- <i>Home Assistance and Reablement</i>	12,335	12,017	(318)
- <i>Other Domiciliary Care</i>	8,938	8,897	(41)
- <i>Resettlement S28a Income</i>	(1,020)	(1,020)	0
Supporting People	211	556	345
Other Costs	959	1,212	253
Totals: -	52,419	51,945	(474)

Management, Fieldwork and Administration

4.6.2 The £212k underspend in Management, Fieldwork and Administration reflects the prudent approach to vacancy management that has been adopted across the directorate. The savings achieved through vacancy management more than offset projected overspends attributable to additional temporary staff within the Mental Health Team and the continued pilot of systems thinking.

Own Residential Care

4.6.3 The underspend of £200k within our Own Residential Care service is largely due to additional income from residents in our own homes for older people. The level of this income is dependent upon the financial means of the cohort of service users in care at any time and the occupancy rates within our homes. As a result, income levels can fluctuate over time but it is likely that this additional income will be achieved in future years which will provide the opportunity to realign the budget for 2016/17.

Own Day Care

4.6.4 The underspend of £236k within our own day care services is largely due to the early delivery of the reconfiguration of the service including an element of one-off savings through vacancy management in preparation for the reconfiguration.

Aids and Adaptations

4.6.5 The underspend of £64k is due to a repayment from GWICES in respect of unspent funding passed to the service by Adult Services in 2014/15.

Supporting People

- 4.6.6 An overspend of £345k is currently projected against the Supporting People budget. This amounts to a reduction of £365k from the position reported to the Health, Social Care and Wellbeing Scrutiny Committee on 20th October. This has been achieved through a renegotiation of contracts part way through the current financial year in response to the cut in Welsh Government Grant funding that was announced earlier in the current financial year. The full year effect of these negotiations will help to deliver a balanced budget in 2016/17.

Costs of Care Packages

- 4.6.7 The table included in paragraph 4.6.1 separately identifies the position in respect of the budgets for external residential care, external day care, home assistance and reablement and other domiciliary services. The net position in respect of these costs of care packages is a projected underspend of £357k.
- 4.6.8 This underspend can be attributed to additional income from service users in respect of non-residential care. The level of this income is dependent on the financial means of each service user but it is felt that the current income levels are largely reflective of changes in charging policies rather than a short term fluctuation in service users' financial means. As such, this additional income could help to deliver the longer term savings required as part of the Medium Term Financial Plan.
- 4.6.9 If this additional income from service users is discounted then the projected costs of current care packages would exceed the budget by around £45k. Members will be aware that demand for care packages can be particularly volatile throughout the winter months so this position will require close monitoring throughout the remainder of the financial year.

Other Costs

- 4.6.10 In light of the projected underspends within adult services that are identified in paragraphs 4.6.2 to 4.6.9 it has been decided to make a revenue contribution of £293k towards the installation of solar panels at 5 of our residential homes. While this has contributed to the £235k overspend reported against other costs for the current financial year, it will result in a longer term reduction in energy bills at the 5 homes and should be viewed as an invest to save project.

4.7 Service Strategy & Business Support

- 4.7.1 This service area is currently projected to overspend by £1k as summarised in the following table: -

	2015/16 Current Budget (£000's)	2015/16 Projection/ Commitment (£000's)	2015/16 Over/(Under) Spend (£000's)
Management and Administration	1,281	1,358	77
Office Accommodation	444	466	22
Office Expenses	239	216	(23)
Other Costs	821	746	(75)
Totals: -	2,785	2,786	1

Management and Administration

- 4.7.2 The 2015/16 budget settlement for the Directorate included a savings target of £220k in respect of back office staff. Specific full year savings of around £173k have been identified to date but further savings amounting to £47k for a full year will need to be identified during the remainder of the current financial year. Much of the £173k full year savings that have been identified will only deliver a part year effect in 2015/16 resulting in a total projected overspend of £77k against Management and Administration.

Office Accommodation

- 4.7.3 The £22k projected overspend against Office Accommodation is due to the final settlement in respect of dilapidation costs associated with the Hawtin Park Offices vacated by Social Services in 2009/10.

Office Expenses

- 4.7.4 Expenditure incurred between April 2015 and December 2015 in respect of photocopying and mobile phone usage suggests that we can expect an underspend of around £23k in respect of office expenses for the current financial year.

Other Costs

- 4.7.5 The underspend of £75k against Other Costs includes a projected underspend of £101k relating to a provision set aside in the Social Services budget in respect of potential overspending within the Integrated Transport Unit (ITU). This provision had been set aside because prior to 2014/15 a recurring overspend had been experienced by the ITU in respect of Social Services transport costs. However, changes in criteria and working practices were implemented in 2014/15 which resulted in a small underspend within the ITU in 2014/15. As a result it is anticipated that this budget provision will no longer be required.
- 4.7.6 The £101k underspend identified in paragraph 4.7.5 is partially offset by a projected one off overspend of £33k in respect of office furniture costs resulting from a number of office relocations linked to the corporate accommodation strategy.

4.8 Progress Made Against the 2015/16 Revenue Budget Savings Targets

- 4.8.1 The 2015/16 revenue budget settlement for Social Services included targeted savings of £2.084m. The projected overspends and underspends discussed in the above paragraphs take account of these savings targets. However, for ease of reference, the progress made against the individual savings targets included in the £2.084m is summarised in the following table and accompanying paragraphs:-

Ref:	Description	Savings Target	Savings Achieved to Date £000s	Further Savings Required £000s	Details
Soc01	Review of shopping services	40	40	0	Shopping services are only approved in exceptional circumstances
Soc02	Review of meals on wheels service (50p per meal increase)	44	44	0	50p increase has been implemented

Ref:	Description	Savings Target	Savings Achieved to Date £000s	Further Savings Required £000s	Details
Soc03	Review of day centre provision	128	128	0	further in-year savings have been achieved as a result of the early implementation of this review
Soc21	Reduction of 3 social workers per division with the intention to achieve by vacancy management	219	219	0	All 6 posts have been vacated
Soc22	Review of domiciliary care provision	85	85	0	A small underspend was previously predicted against adult care packages which suggests that this target has been achieved. However, demand for these services has since grown.
Soc4-20 and Soc23-27	General savings that have no direct impact on service users	1,568	1,521	47	Further back office savings to be identified by Senior Management Team.
		2,084	2,037	47	

4.8.2 Of the £2.084m directorate savings target for 2015/16, £2.037m (98%) has now been achieved. This leaves just £47k of savings that the Senior Management Team will need to identify during the remainder of the current financial year.

4.8.3 The remaining saving target of £47k is £154k less than the £201k reported to the Health, Social Care and Wellbeing Scrutiny Committee on 20th October. This reduction has been achieved by withholding 2 vacant posts within the Information, Advice and Assistance Team (£53k), the voluntary severance of a post holder in the Review Team (£33k), finalisation of the review direct care administrative support (£18k) and a review of supporting people contracts (£50k).

5. EQUALITIES IMPLICATIONS

5.1 This report is for information purposes, so the Council's Equalities Impact Assessment (EqIA) process does not need to be applied.

6. FINANCIAL IMPLICATIONS

6.1 As identified throughout the report.

7. PERSONNEL IMPLICATIONS

7.1 There are no direct personnel implications arising from this report.

8. CONSULTATIONS

8.1 There are no consultation responses that have not been reflected in this report.

9. RECOMMENDATION

9.1 Members are asked to note the projected underspend of £714k for 2015/16.

9.2 Members are asked to note the progress made against the savings targets included in the 2015/16 budget settlement for the Directorate.

10. REASONS FOR THE RECOMMENDATIONS

10.1 To ensure that the Directorate manages its budget effectively.

11. STATUTORY POWER

11.1 Local Government Acts 1972 and 2000.

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Consultees: Social Services Senior Management Team
Robin Woodyatt – Cabinet Member for Social Services
Stephen Harris – Interim Head of Corporate Finance

Appendices:
Appendix 1 – Social Services 2015/16 Budget Monitoring Report (Month 9)

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APPENDIX 1 – Social Services 2015/16 Budget Monitoring Report (Month 9)

Revised Budget 2015/16	Actuals	Projection	Over/ (Under) Spend
£	£	£	£

SUMMARY

CHILDREN'S SERVICES	19,146,154	13,018,300	18,905,801	(240,353)
ADULT SERVICES	52,418,624	38,981,704	51,944,549	(474,075)
RESOURCING AND PERFORMANCE	2,785,497	1,694,025	2,785,803	306
SOCIAL SERVICES TOTAL	74,350,275	53,694,029	73,636,153	(714,122)

CHILDREN'S SERVICES

Management, Fieldwork and Administration				
Children's Management, Fieldwork and Administration	8,637,786	6,102,884	8,108,276	(529,510)
Sub Total	8,637,786	6,102,884	8,108,276	(529,510)
External Residential Care Including Secure Accommodation				
Gross Cost of Placements	1,559,169	1,255,893	1,963,549	404,380
Contributions from Education	0	0	(311,677)	(311,677)
Contributions from Health	(17,456)	0	0	17,456
Sub Total	1,541,713	1,255,893	1,651,872	110,159
Fostering and Adoption				
Gross Cost of Placements	5,926,322	4,091,669	6,106,617	180,295
Other Fostering Costs	117,104	45,949	69,434	(47,670)
Adoption Allowances	212,343	150,428	189,195	(23,148)
Other Adoption Costs	60,951	(25,120)	136,190	75,239
Professional Fees Inc. Legal Fees	327,649	270,133	400,000	72,351
Sub Total	6,644,369	4,533,058	6,901,436	257,067
Youth Offending				
Youth Offending Team	401,682	(199,659)	379,931	(21,751)
Sub Total	401,682	(199,659)	379,931	(21,751)
Other Costs				
Equipment and Adaptations	31,623	31,537	31,623	0
Preventative and Support - (Section 17 & Childminding)	178,741	73,177	105,536	(73,205)
Local Safeguarding Children Board	11,209	(14,457)	0	(11,209)
Aftercare	251,259	12,426	219,724	(31,535)
Respite Care	119,906	117,518	144,818	24,912
Agreements with Voluntary Organisations	1,097,805	774,501	1,097,805	0
Other	230,061	331,423	264,780	34,719
Sub Total	1,920,604	1,326,124	1,864,286	(56,318)
TOTAL CHILDREN'S SERVICES	19,146,154	13,018,300	18,905,801	(240,353)

Revised Budget 2015/16	Actuals	Projection	Over/ (Under) Spend
£	£	£	£

ADULT SERVICES

Management, Fieldwork and Administration

Management	114,131	89,208	118,183	4,052
Protection of Vulnerable Adults	479,637	302,184	421,692	(57,945)
OLA and Client Income from Client Finances	(154,265)	(128,787)	(162,822)	(8,557)
Commissioning	802,993	499,463	668,119	(134,874)
Section 28a Income Joint Commissioning Post	(17,175)	1,431	(17,175)	0
-Less Contribution from Supporting People	(57,784)	0	(57,915)	(131)
Older People	2,328,822	1,792,798	2,400,249	71,427
Less Wanless Income	(95,862)	7,988	(95,862)	0
Physical Disabilities	1,503,197	1,132,611	1,479,338	(23,859)
Provider Services	381,943	311,678	405,527	23,584
Learning Disabilities	695,460	506,671	683,824	(11,636)
Contribution from Health and Other Partners	(39,928)	(20,846)	(32,621)	7,307
Mental Health	1,216,238	985,455	1,277,733	61,495
Section 28a Income Assertive Outreach	(94,769)	7,907	(94,769)	0
Drug & Alcohol Services	325,309	270,123	341,213	15,904
Emergency Duty Team	240,621	274,948	229,144	(11,477)
Structural Review	5,696	0	0	(5,696)
Vacancy Savings	0	0	(141,567)	(141,567)

Sub Total

7,634,264	6,032,833	7,422,291	(211,973)
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Own Residential Care

Residential Homes for the Elderly	6,102,444	4,317,099	6,125,327	22,883
Intermediate Care Fund Contribution	(97,387)	0	(97,387)	0
-Less Client Contributions	(1,514,654)	(1,257,240)	(1,805,369)	(290,715)
-Less Section 28a Income (Ty Iscoed)	(220,964)	(481,478)	(237,539)	(16,575)
-Less Inter-Authority Income	(136,012)	(30,666)	(61,331)	74,681
Net Cost	4,133,427	2,547,714	3,923,701	(209,726)
Accommodation for People with Learning Disabilities	2,355,567	1,635,247	2,346,235	(9,332)
-Less Client Contributions	(79,903)	(36,724)	(79,903)	0
-Less Contribution from Supporting People	(273,750)	0	(273,750)	(0)
-Less Inter-Authority Income	(251,623)	0	(232,430)	19,193
Net Cost	1,750,291	1,598,523	1,760,151	9,860

Sub Total

5,883,718	4,146,237	5,683,853	(199,865)
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External Residential Care

Long Term Placements				
Older People	7,228,097	4,935,159	7,210,155	(17,942)
Less Wanless Income	(303,428)	27,629	(303,428)	0
Less Section 28a Income - Allt yr yn	(151,063)	12,589	(151,063)	0
Physically Disabled	309,181	223,545	369,612	60,431
Learning Disabilities	2,822,564	1,983,919	2,711,803	(110,761)
Mental Health	901,674	625,444	894,168	(7,506)
Substance Misuse Placements	53,523	117,064	142,064	88,541
Net Cost	10,860,548	7,925,349	10,873,311	12,763
Short Term Placements				
Older People	234,163	65,527	184,163	(50,000)
Physical Disabilities	31,620	58,339	70,394	38,774
Learning Disabilities	26,192	55,850	73,618	47,426
Mental Health	6,779	4,471	7,979	1,200
Net Cost	298,754	184,188	336,154	37,400

Sub Total

11,159,302	8,109,536	11,209,465	50,163
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	Revised Budget 2015/16	Actuals	Projection	Over/ (Under) Spend
	£	£	£	£
Own Day Care				
Older People	903,659	576,488	812,265	(91,394)
-Less Attendance Contributions	(16,869)	(18,146)	(16,869)	0
Learning Disabilities	2,972,716	2,033,258	2,891,248	(81,468)
-Less Contribution from Supporting People	(21,224)	0	(21,282)	(58)
-Less Attendance Contributions	(20,691)	(10,733)	(20,691)	0
-Less Inter-Authority Income	(45,523)	(18,979)	(31,459)	14,064
Mental Health	710,923	433,752	633,905	(77,018)
-Less Section 28a Income (Pentrebane Street)	(81,366)	6,780	(81,366)	0
Sub Total	4,401,625	3,002,421	4,165,751	(235,874)
External Day Care				
Elderly	3,045	7,357	13,804	10,759
Physically Disabled	154,765	57,850	125,729	(29,036)
Learning Disabilities	793,634	532,124	756,811	(36,823)
Section 28a Income	(72,659)	12,124	(72,659)	0
Mental Health	0	3,378	6,617	6,617
Sub Total	878,785	612,833	830,303	(48,482)
Supported Employment				
Mental Health	70,543	39,718	68,088	(2,455)
Sub Total	70,543	39,718	68,088	(2,455)
Aids and Adaptations				
Disability Living Equipment	621,300	556,389	557,700	(63,600)
Adaptations	335,967	72,428	335,967	0
Chronically Sick and Disabled Telephones	10,053	6,619	9,139	(914)
Sub Total	967,320	635,436	902,806	(64,514)
Home Assistance and Reablement				
Home Assistance and Reablement Team				
Home Assistance and Reablement Team (H.A.R.T.)	2,925,251	2,298,203	3,000,352	75,101
Wanless Funding	(67,959)	5,664	(67,959)	0
Independent Sector Domiciliary Care				
Elderly	5,944,635	3,399,930	5,600,466	(344,169)
Physical Disabilities	818,886	499,329	834,060	15,174
Learning Disabilities (excluding Resettlement)	231,366	166,575	266,346	34,980
Community Living	67,338	39,616	67,237	(101)
Mental Health	228,084	138,458	245,613	17,529
Gwent Frailty Programme	2,187,120	1,739,386	2,071,166	(115,954)
Sub Total	12,334,721	8,287,161	12,017,281	(317,440)
Other Domiciliary Care				
Supported Living				
Adult Placement Scheme	587,523	416,359	576,207	(11,316)
-Less Contribution from Supporting People	(158,480)	0	(144,700)	13,780
Net Cost	429,043	416,359	431,507	2,464
Supported Living				
Older People	47,114	30,971	46,941	(173)
-Less Contribution from Supporting People	0	0	0	0
Physical Disabilities	340,322	331,397	572,390	232,068
-Less Contribution from Supporting People	(74,361)	0	(67,400)	6,961
Learning Disabilities	6,289,058	4,180,013	6,182,373	(106,685)
Less Section 28a Income Joint Tenancy	(28,987)	2,416	(28,987)	0
-Less Contribution from Supporting People	(970,905)	0	(923,492)	47,413
Mental Health	1,884,324	1,130,129	2,047,159	162,835
-Less Contribution from Supporting People	(66,158)	0	(50,321)	15,837
Net Cost	7,420,407	5,674,925	7,778,662	358,255

	Revised Budget 2015/16	Actuals	Projection	Over/ (Under) Spend
	£	£	£	£
Direct Payment				
Elderly People	235,347	192,589	196,216	(39,131)
Physical Disabilities	345,350	458,222	468,209	122,859
Learning Disabilities	270,732	312,479	304,109	33,377
Section 28a Income Learning Disabilities	(20,808)	0	(20,808)	0
Mental Health	14,919	3,439	3,533	(11,386)
Net Cost	845,540	966,729	951,259	105,719
Other				
Tredegar Court	178,984	116,377	164,343	(14,641)
Sitting Service	526,832	252,197	437,130	(89,702)
Extra Care Sheltered Housing	513,500	172,905	510,999	(2,501)
-Less Contribution from Supporting People	(14,308)	0	(12,746)	1,562
Net Cost	1,205,008	541,480	1,099,726	(105,282)
Total Home Care Client Contributions (net of commission)	(961,752)	0	(1,363,879)	(402,127)
Sub Total	8,938,246	7,599,494	8,897,275	(40,971)
Resettlement				
External Funding				
Section 28a Income	(1,020,410)	81,843	(1,020,410)	0
Sub Total	(1,020,410)	81,843	(1,020,410)	0
Supporting People (including transfers to Housing)				
Elderly Supported People	906,714	234,406	677,791	(228,923)
Physically Disabled Supported People	103,000	69,582	105,027	2,027
Learning Disabilities Supported People	672,384	332,005	459,552	(212,832)
Mental Health Supported People	1,429,431	709,144	1,422,008	(7,423)
Families Supported People	2,239,874	1,307,008	2,620,104	380,230
Contribution to Independent Sector Supported Living	730,202	0	667,210	(62,992)
Contribution to In-House Supported Living	273,750	0	273,750	0
Contribution to Resettlement	381,222	0	374,004	(7,218)
Contribution to Adult Placement	158,480	0	144,700	(13,780)
Contribution to Leaving Care	0	0	22,221	22,221
Contribution to Garden Project	21,224	0	21,282	58
Contribution to Extra Care	14,308	0	12,746	(1,562)
Contribution to Supporting People Team	57,784	0	57,915	131
Less supporting people grant	(6,776,997)	(3,116,395)	(6,302,790)	474,207
Sub Total	211,376	(464,250)	555,519	344,143
Other Costs				
Meals on Wheels	212,088	106,988	212,088	0
Telecare Gross Cost	579,597	395,931	562,794	(16,803)
Less Client and Agency Income	(336,757)	(182,341)	(337,350)	(593)
-Less Contribution from Supporting People	(100,704)	0	(100,704)	0
Agreements with Voluntary Organisations				
Elderly	249,807	227,564	249,807	0
Physically Disabled	28,433	45,122	26,799	(1,634)
Learning Difficulties	111,286	91,971	111,286	0
Section 28a Income	(52,020)	0	(52,020)	0
Mental Health & Substance Misuse	136,185	131,441	173,236	37,051
MH Capacity Act / Deprivation of Libert Safeguards	61,831	68,112	61,831	0
Other	69,388	13,654	304,560	235,172
Sub Total	959,134	898,442	1,212,327	253,193
TOTAL ADULT SERVICES	52,418,624	38,981,704	51,944,549	(474,075)

Revised Budget 2015/16	Actuals	Projection	Over/ (Under) Spend
£	£	£	£

SERVICE STRATEGY AND BUSINESS SUPPORT

Management and Administration

Policy Development and Strategy	181,554	137,862	182,314	760
Business Support and Learning & Development	1,071,153	880,970	1,100,903	29,750
Performance Management Consortium	75,473	(96,240)	74,358	(1,115)
Further Back Office Savings to be Identified	(47,431)	0	0	47,431
Sub Total	1,280,749	922,592	1,357,575	76,826

Office Accommodation

All Offices	519,448	263,407	541,620	22,172
Less Office Accommodation Recharge to HRA	(75,832)	0	(75,832)	0
Sub Total	443,616	263,407	465,788	22,172

Office Expenses

All Offices	239,513	112,181	216,529	(22,984)
Sub Total	239,513	112,181	216,529	(22,984)

Other Costs

Training	280,102	310,541	280,102	(0)
Publicity/Marketing/Complaints	51,332	10,430	51,332	0
Staff Support/Protection	58,362	1,832	54,225	(4,137)
Information Technology	3,339	624	3,339	0
Management Fees for Consortia	(57,188)	0	(54,737)	2,451
Insurances	320,933	0	314,748	(6,185)
Other Costs	164,739	72,420	96,901	(67,838)
Sub Total	821,619	395,846	745,910	(75,709)

TOTAL RESOURCING AND PERFORMANCE

2,785,497	1,694,025	2,785,803	306
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HEALTH SOCIAL CARE AND WELLBEING SCRUTINY COMMITTEE – 9TH FEBRUARY 2016

**SUBJECT: PROPOSAL TO UNDERTAKE INFORMAL PUBLIC CONSULTATION ON
THE MAKING OF A PUBLIC SPACES PROTECTION ORDER RELATING
TO DOG CONTROL**

REPORT BY: CORPORATE DIRECTOR, SOCIAL SERVICES

1. PURPOSE OF REPORT

- 1.1 To inform and seek members views on the proposal to replace Dog Control Orders and the current enforcement provisions under the Dogs Fouling of Land Act 1996 with Public Space Protection Orders under the Anti-Social Behaviour Crime & Policing Act 2014 and the implications for dog control in the Borough.
- 1.2 To seek authorisation to undertake an informal public consultation exercise on the proposed provisions of a Public Spaces Protection Order (PSPO) relating to dog control in accordance with the Anti Social Behaviour, Crime and Policing Act 2014.

2. SUMMARY

- 2.1 The Anti-Social Behaviour, Crime and Policing Act 2014 brought in a new power for local authorities to deal with anti-social behaviour problems in a geographical area by imposing conditions on the use of an area. The aim is to ensure that the law-abiding majority can use and enjoy public spaces, safe from anti-social behaviour.
- 2.2 PSPOs replace a number of existing legal provisions including Designated Public Place Orders, Gating Orders and Dog Control Orders. Existing Orders made under previous legislation subsist for a period of 3 years from October 2014; at this point they will be treated as PSPOs. In order to simplify the enforcement landscape, Councils need not wait for this to happen and could decide to review the need for their current orders ahead of that transition.
- 2.3 A PSPO can identify a particular public place and either prohibit specified things being done or require specified things to be done. These can be similar restrictions and requirements to those that could be created under dog control orders and are designed to make public spaces more welcoming to the majority.
- 2.4 This report considers the need to introduce a PSPO in accordance with powers contained within the Act to include requirements relating to dog control.
It is proposed to consider creating offences of:
 - Failing to remove dog faeces (covering the whole County Borough)
 - Not keeping a dog on a lead in specified places
 - Not putting and keeping a dog on a lead when directed to do so by an authorised officer (covering the whole County Borough)
 - Permitting a dog to enter specified land from which dogs are excluded

- Dog walkers not carrying an appropriate receptacle (poop bag) or other means for clearing up after their dog.
- Excluding dogs from specified sports/playing pitches
- Require dogs to be kept on leads in enclosed memorial gardens

2.5 It is proposed that initial informal public consultation on the proposed provisions of a PSPO set out in para 4.9 of this report is undertaken. A further report will be presented to this Committee, with the outcome of the consultation together with recommendations on the proposed controls to be included in a draft Order. The Committee's recommendations will then be referred to Cabinet for consideration.

3 LINKS TO STRATEGY

3.1 The prevention of dog fouling contributes to the Healthier and Greener themes of the single integrated plan, Caerphilly Delivers. Responsible dog ownership supports the Council's Medium Term Priority to promote the benefits of an active and healthy lifestyle.

4 THE REPORT

4.1 Section 59 of the Act allows a local authority to make a PSPO relating to the activities carried out, or likely to be carried out, in a public place if it is satisfied on reasonable grounds that two conditions are met:

- (i) activities are having a detrimental effect on the quality of life of those in the locality, or it is likely that they will do;
- (ii) that the activities are of a persistent or continuing nature, are unreasonable and justify the restrictions imposed by the order.

4.2 The Council can make a PSPO on any public space within its own area. The definition of a public space is wide and includes any place to which the public, or any section of the public, has access on payment or otherwise as a right by virtue of express or implied consent, for example a shopping centre.

4.3 Before making a PSPO a Council must formally consult with the local police via the Chief Officer and the Police and Crime Commissioner and also any community representatives that they think appropriate for example a residents association, an individual or groups. Before making an Order the Council must publish a draft order in accordance with the required Regulations. However members will note that in advance of undertaking the formal consultation it is proposed that informal consultation is undertaken as outlined in paragraph 2.5 above.

4.4 A PSPO can be drafted from scratch based on an individual issue being faced in a particular public space and can include multiple restrictions and requirements in one order e.g. prohibit alcohol, and placing requirements on individuals carrying out certain activities e.g. placing a dog on a lead. Councils should ensure that measures are necessary to prevent the detrimental effect on those in the locality and reduce the likelihood of the detrimental effect continuing or recurring.

4.5 Currently in Caerphilly dog control is enforced by two distinct regimes; Dog Control Orders introduced under the Clean Neighbourhood and Environment Act 2005 and under the Dog Fouling of Land Act 1996.

4.6 Dog Control Orders were last reviewed, revised and implemented in the Borough after a well-supported consultation exercise in 2013 and as a result a dog exclusion order was made for enclosed children's play areas and Multi Use Games Areas. The Order made it an offence to allow dogs into these areas. The offence may be dealt with through the issue of a fixed

penalty notice (FPN) requiring a £100 payment discounted to £75 if paid within 7 days.

- 4.7 At present the issue of dog fouling within the County Borough is addressed through the Dogs (Fouling of Land) Act 1996. This makes it an offence to fail to remove faeces from designated land forthwith. The offence may be dealt with through the issue of a fixed penalty notice (FPN) requiring a £75 payment discounted to £50 if paid within 7 days. Alternatively, and in cases of non-payment, the matter can be taken to court where a fine of up to £1000 may be imposed on summary conviction.
- 4.8 The Fouling of Land by Dogs Order only covers certain designated land, which is land in the open air, including covered land which is open on at least one side, to which the public have access with or without payment.

The exceptions are;

- Land comprised in or running alongside a highway which comprises a carriageway unless the driving of motor vehicles on the carriageway is subject, otherwise than temporarily, to a speed limit of 40 miles per hour or less
- Land used for agriculture or woodlands
- Common land to which the public are entitled or permitted to have access otherwise than by virtue of S193 (1) of the Law of Property Act 1925 (right of access to urban common land)

- 4.9 Members have taken a keen interest in opportunities for the introduction of tighter dog controls throughout the county borough. The proposed consultation will be an appropriate way of considering the issues and deciding on the provisions to be included in a draft Public Space Protection Order. It is proposed that consultation is undertaken on the following proposals:

- Excluding dogs from all enclosed children's play areas within the County Borough
- Additional requirements for putting dogs on leads at all times in certain areas, for example canal tow paths.
- Require dogs to be kept on leads in enclosed memorial gardens situated in the County Borough.
- Require dog owners to remove dog faeces on any land defined in 4.11.
- Require dog walkers to carry an appropriate receptacle for dealing with the waste that their dog/s produce. This requirement aims to ensure that dog walkers always have the means (i.e. a receptacle) to pick up their dog's faeces.
- Require dog owners to put their dogs on a lead when directed to do so by an authorised officer on any public land where the dog is considered to be out of control or causing alarm or distress or to prevent a nuisance.

Additionally, Members are asked to consider whether a consultation should be undertaken in relation to one of the following proposals:

- Excluding dogs from all Council owned enclosed sports/playing pitches
- Excluding dogs from all Council owned marked sports/playing pitches

- 4.10 The Caerphilly Cemetery Regulations already preclude dogs from the municipal cemeteries (with the exception of guide and prescribed learning dogs). It is the intention that these regulations will remain un-changed by these proposals
- 4.11 Unless specified the PSPO will cover all public places in the County Borough which is defined in the Act as 'any place to which the public or any section of the public has access, on payment or otherwise, as of right or by virtue of express or implied permission'. Whilst the PSPO is in force any local byelaws and Orders applying to the same activity will cease to have effect. A PSPO may not have effect for a period of more than 3 years; however, that period can be extended for a further 3 years if it continues to be necessary.

- 4.12 The making of the PSPO will create consistency in the enforcement provisions across the Caerphilly CBC as all offences can be dealt with by issuing an FPN of up to £100. As mentioned above the current FPN for Dog Control Offences is £100 whereas under the Dog Fouling of Land Act the FPN is £75.00. The current level for littering offences in the county borough is also set at £100. The maximum fine on summary conviction is level 3 on the standard scale; this is currently £1000.
- 4.13 The overall aim of introducing a PSPO is to:
- create a clearer, simpler system thereby making it easier for the public to understand,
 - provide a more comprehensive and consistent approach to the control of dogs in the county borough
 - increase the penalties for those committing offences,
 - balance the needs of dog owners and other members of the community,

A period of public consultation ensures the views of those affected are taken into account.

CONSIDERATION AND CONSULTATION

- 4.14 The consultation will be undertaken using the Council's website where these proposals will be outlined. A questionnaire will be provided requesting people to comment. In addition interested groups will be also written to directly referring them to the website where their representations can be submitted or if they wish can be sent in writing to us. The period of consultation will be 12 weeks.
- 4.15 Any Public Spaces Protection Orders that is introduced will need to be justified. A PSPO should impose prohibitions or requirements that are reasonable and proportionate in the circumstances, to deal with the behaviour concerned. Any orders will need to strike an appropriate balance, taking account of matters such as animal welfare considerations.
- 4.16 In determining whether to make an Order the local authority must have consideration of the rights of freedom of expression and assembly in the European Convention on Human Rights. It will be necessary to consider that the issues affecting the local community are a legitimate aim and the PSPO's are a proportionate means of achieving it.
- 4.17 Once the draft orders have been finalised it will be necessary in accordance with virtue of section 72 of the Act, to consult with the Chief Constable, the Office of the Police and Crime Commissioner, appropriate community representatives, and owners and occupiers of land in the restricted area. Further, the local authority must notify town and community councils
- 4.18 Public Space Protection Orders must be reviewed before they expire and guidance issued by the Home Office suggests they are reviewed at least annually. It is proposed that this will be undertaken by officers and reported to members as appropriate.

5. EQUALITIES IMPLICATIONS

- 5.1 Dog Control Order and dog fouling legislation provides exemptions in particular cases for registered blind people, deaf people and for other members of the public with disabilities who make use of trained assistance dogs. Consideration will need to be given to the application of these exemptions across the different proposals.
- 5.2 There is no requirement for an Equalities Impact Assessment Questionnaire to be completed for this report.
- 5.3 An equalities impact assessment will be undertaken and used to inform the proposals resulting from the consultation.

6. FINANCIAL IMPLICATIONS

- 6.1 Experience suggests that following public consultation, there is likely to be significant officer time in developing the proposals. Thereafter, there will be the cost of producing and erecting new signage in the designated areas, amounting to circa £20,000.

7. PERSONNEL IMPLICATIONS

- 7.1 Temporary increase in workload to conduct the consultation and to develop the PSPOs.

8. CONSULTATIONS

- 8.1 This report has been sent to the consultees listed below and all comments received are reflected in this report.

9. RECOMMENDATIONS

- 9.1 Members endorse the proposal that informal public consultation is undertaken on the provisions detailed in 4.9 of the report.
- 9.2 Members consider whether consultation should be undertaken in relation to one of the following proposals
- (a) Excluding dogs from all Council Owned **enclosed** sports/playing pitches or
 - (b) Excluding dogs from all Council Owned **marked** sports/playing pitches
- 9.3 The outcome of such consultation is reported back to members with recommendations on the proposed controls to be included in a draft Order. The Committees recommendations will then be referred to Cabinet for consideration.

10. REASONS FOR THE RECOMMENDATIONS

- 10.1 To protect public health whilst providing suitable amenity for dog owners and to ensure that the council is compliant with its statutory obligations.

11. STATUTORY POWER

- 11.1 Section 59 of the Anti-Social Behaviour, Crime and Policing Act 2014
The Anti-social Behaviour, Crime and Policing Act 2014 (Publication of Public Spaces Protection Orders) Regulations 2014

Author: Lyndon Ross, Senior Environmental Health Officer
Consultees: Councillor Nigel George, Cabinet Member for Community & Leisure Services
Dave Street, Corporate Director, Social Services
Rob Hartshorn, Head of Public Protection
Ceri Edwards, Environmental health Manager
Gail Williams, Interim Head of Legal Services & Monitoring Officer
Lisa Lane, Solicitor
David A. Thomas, Senior Policy Officer (Equalities & Welsh Language)
Mike Eedy, Finance Manager
Shaun Watkins, Human Resources Manager
Mark S. Williams, Head of Community & Leisure Services

Mike Headington, Principal Officer Outdoor Facilities & Bereavement Services
Derek Price, Parks and Outdoor Facilities Manager



**HEALTH, SOCIAL CARE & WELL –BEING SCRUTINY COMMITTEE
9TH FEBRUARY 2016**

**SUBJECT: SOUTH EAST WALES ADOPTION SERVICE – SEWAS (FOR
INFORMATION)**

REPORT BY: CORPORATE DIRECTOR, SOCIAL SERVICES

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to update Members on the progress and positive performance of the South East Wales Adoption Service (SEWAS) since it was established as part of the National Adoption Service in April 2014.

2. SUMMARY

- 2.1 Adoption plays a critical role in the broader context of planning placements and permanence for children and as part of an integrated system of services for meeting their needs and promoting their well-being. Adoption Services as a whole are complex, provided to a wide range of service users from very young children who are being placed for adoption to older adults who are seeking to be re-united with their birth families.
- 2.2 There is a clear requirement that children in care must have plans for permanence in place which consider the full range of permanence options and which are put into effect with appropriate urgency.
- 2.3 Members are fully aware that the development of a National Adoption Service underpinned by regional service delivery is a key policy strand contained within the Social Services and Well-Being (Wales) Act.
- 2.4 Members will also be aware that the South East Wales Adoption Service (SEWAS) covering the five Gwent Local Authorities of Blaenau-Gwent, Monmouthshire, Newport, Torfaen and Caerphilly was established and became fully operational on 1st April 2014. The service is managed by Blaenau Gwent County Borough Council and is located in Mamhilad.

3. THE REPORT

3.1 National Adoption Service

- 3.1.1 As a reminder for Members, the National Adoption Service is hosted by Cardiff City Council and is responsible for:

- Establishment of a National Board.
- Monitoring the delivery of services in accordance with the national performance framework.
- Producing an Annual Report and action plan.

- Developing a national marketing and awareness raising strategy.
- Providing a single point of contact for anyone seeking information about adoption.
- Providing a database of information.
- Developing and maintaining a National Adoption Register.
- Co-ordination of Adoption Panels, Panel Members, Pre-Approval Training, Post Adoption Support Services and provision of the Independent Review Determination Service.
- Acting as a Centre of Excellence for Adoption in Wales.

3.2 Regional Adoption Service – SEWAS

3.2.1 SEWAS is responsible for the delivery of the following functions:

- Ensuring compliance with legislation, regulation and the performance management framework.
- Recruitment and assessment of prospective adopters.
- Ensuring appropriate matching of children.
- Provision of the whole range of support services including birth parent counselling, step parent adoptions, intermediary services and letterbox contact.
- Ensuring effective links are maintained with local authorities Children’s Social Services.

3.3 Performance

3.3.1 The National Adoption Service developed a Performance Framework which SEWAS reports into on a quarterly basis. This is the first time Adoption information has been collated and reported nationally and allows comparisons to be made across the regions in order to improve performance.

3.3.2 To assist Members, it is helpful to describe the key stages in the process of how children move from being Looked After to becoming adopted:

- All Looked After Children require a plan for permanence within 4 months of becoming Looked After. In the majority of cases the plan for permanence is for the child to return home to parents or to extended family carers. However, in a small number of cases it is clear that a child cannot be returned home and the local authority decides that the child should be placed for adoption. This is known as the “**should be placed decision**”.
- The Local Authority then applies to the Court for a Placement Order allowing the child to be “**placed for adoption**” with approved adopters who are matched with the child.
- Once the child has been placed and has settled with the approved adopters the Court is asked to make the **Adoption Order**.

3.3.3 These key stages form the basis of the National Performance Framework.

3.3.4 During 2014/15 whilst the number of children with “should be placed decisions” in Wales decreased from 372 to 316, the number of children actually “placed for adoption” increased from 366 to 386. The position in Caerphilly was an increase in should be placed decisions from 10 in 2014 to 16 in 2015. All these children have been matched and placed for adoption. 11 children are currently awaiting their Adoption Orders to be granted.

3.3.5 The average length of time from the child becoming Looked After to the Adoption Order being granted also improved from 26 months reported in 2013/14 to 16.5 months in 2014/15.

3.3.6 Enquiry rates from potential adopters have continued to increase since 2012 with 1,161 enquiries being received in 2014/15, an increase of 27%. The National target is to reply to these enquiries within 5 working days and SEWAS achieved this target in 90% of cases. The Welsh average being 94%.

3.3.7 The number of approved adopters across Wales has also improved from 236 in 2013/14 to 297 in 2014/15. Most approved adopters want to adopt just one child and want the child to be under the age of eight years with the majority stating they would prefer the child to be under the age of four years. As a result there are not enough adopters available to adopt older children, over the age of four years and too few willing to adopt sibling groups.

3.3.8 The National Adoption Service has set the following priorities in their three year plan 2015-18:

- Recruit more adopters
- Improve how children and families are matched
- Learn lessons from research

4. LINKS TO STRATEGY

4.1 Social Services and Well Being [Wales] Act.

5. LEGAL IMPLICATIONS

5.1 Adoption services are governed by a number of detailed Statutory Regulations and it is acknowledged that changes to these Regulations will be ongoing in light of implementation of the Social Services and Well Being (Wales) Act.

6. EQUALITIES IMPLICATIONS

6.1 An Equalities Impact Assessment is not required because the issues covered are for information purposes only, therefore the Council's EIA process does not need to be applied.

7. FINANCIAL IMPLICATIONS

7.1 The total cost of the regional service is £1,372,851. Based on an agreed funding formula Caerphilly's contribution is £331,731.

8. PERSONNEL IMPLICATIONS

8.1 Staff from Caerphilly's Adoption Service were successfully transferred to Blaenau Gwent under TUPE transfer arrangements. There are no outstanding personnel or HR issues.

9. CONSULTATIONS

9.1 The views of those consulted have been incorporated into the report.

10. RECOMMENDATIONS

10.1 That Members note the contents of this report and the progress made by SEWAS.

10.2 That Members receive an annual report from SEWAS for 2015//16 in due course.

11. REASONS FOR THE RECOMMENDATIONS

11.1 To ensure Members are fully appraised of the regional Adoption Service.

12. STATUTORY POWER

- 12.1 To ensure that the Council's statutory functions in relation to providing an Adoption Service are fully met, in accordance with legislation and guidance.

Author: Gareth Jenkins, Assistant Director
Consultees: Cabinet Member for Social Services
Social Services SMT
Children's Services DMT